



# palm springs

INTERNATIONAL AIRPORT

AIRPORT COMMISSION  
**BUDGET AND FINANCE COMMITTEE MEETING AGENDA**  
Monday, April 20, 2026 – 9:00 A.M.

To view/listen/participate in the meeting live, please contact the Airport Commission clerk at [airportcommission@palmspringsca.gov](mailto:airportcommission@palmspringsca.gov) to register for the Zoom meeting. There will be an email with Zoom credentials sent after registration is complete, in order to access the meeting and offer public comment.

In addition, the meeting will also be teleconferenced pursuant to Government Code Section 54953 from the following location(s):

Committee Member Rick Wise - Indio 85406 Campana Indio, CA 92203	Committee Member Tracy Martin- Palm Springs 4108 Indigo St. Palm Springs Ca 92262
--	--

Any person who wishes to provide public testimony in public comments is requested to file a speaker card before the Public Comments portion of the meeting. You may submit your public comment to the Airport Commission electronically. Material may be emailed to: [airportcommission@palmspringsca.gov](mailto:airportcommission@palmspringsca.gov) - Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Airport Commission and retained for the official record.

- 1. CALL TO ORDER**
- 2. POSTING OF AGENDA**
- 3. ROLL CALL**
- 4. ACCEPTANCE OF AGENDA**
- 5. PUBLIC COMMENTS:** Limited to three minutes
- 6. APPROVAL OF MINUTES:** October 01,2025
- 7. DISCUSSION AND ACTION ITEMS:**
  - 7.A** Airport Funding 101
  - 7.B** Review of Airport Fiscal Year 2026-27 Budget
  - 7.C** Review of Airport Capital Projects
  - 7.D** EV Chargers Fees and Cost

## 8. COMMITTEE MEMBERS REPORTS AND REQUESTS

## 9. ADJOURNMENT

### **AFFIDAVIT OF POSTING**

I, Harry Barrett, Jr., Executive Director of Aviation, City of Palm Springs, California, hereby certify this agenda was posted on April 16, 2026, in accordance with established policies and procedures.

### **PUBLIC NOTICES**

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the City Clerk, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at: City Hall Office of the City Clerk. Agenda and staff reports are available on the City's website [www.palmspringsca.gov](http://www.palmspringsca.gov). If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (760) 323-8204.

It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Department of Aviation, (760) 318-3800, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



**AIRPORT COMMISSION**  
**BUDGET AND FINANCE COMMITTEE**  
Wednesday, October 1, 2025 – 10:00 A.M.

## **ACTION SUMMARY MINUTES**

**1. CALL TO ORDER:**

Committee Chairman Hedrick called the Budget and Finance Committee meeting to order at 10:00 A.M. The meeting was held in-person and via videoconference.

**2. POSTING OF AGENDA:** Posted on September 30, 2025.

**3. ROLL CALL:**

**Committee Members Present:**

Corcoran, Hedrick, Kiehl, Martin, Valdez

**Committee Members Absent:**

Banks, Ebensteiner, Wise, Voss

**Staff Present:**

Jeremy Keating, Assistant Airport Director  
Victoria Carpenter, Assistant Airport Director  
Ryan Kaspari, Deputy Director of Capital Development  
Kristopher Mooney, Director of Finance & Treasurer  
Heather Cain, Assistant Director of Finance  
Mariana Anguiano, Executive Administrative Assistant  
Tanya Perez, Administrative Specialist

**Others Present:**

Matt Townsend, Frasca & Associates, LLC  
Anderson Bannard, Frasca & Associates, LLC  
Ken Cushine, Frasca & Associates, LLC  
Tim McNutt, Frasca & Associates, LLC

**4. ACCEPTANCE OF AGENDA:**

MOTION BY COMMITTEE MEMBER KIEHL, SECOND BY COMMITTEE MEMBER VALDEZ, CARRIED UNANIMOUSLY, to approve the agenda as presented.

**5. PUBLIC COMMENTS:** None.

**6. APPROVAL OF MINUTES:**

MOTION BY COMMITTEE MEMBER KIEHL, SECOND BY COMMITTEE MEMBER VALDEZ, CARRIED UNANIMOUSLY, to approve the Budget and Finance Committee Meeting Minutes of March 19, 2025.

**7. ACTION AND DISCUSSION:**

**7.A** Review of Airport Fiscal Year 2025-26 Budget

Assistant Airport Director Carpenter provided a brief overview and presentation for the Airport Fiscal Year 2025-26 Budget.

Committee Chairman Hedrick requested that the presentation be emailed to the Airport Commission and stated he was not seeing account numbers listed in the presentation. Ms. Carpenter advised that this information would be emailed to the Budget and Finance Committee.

**7.B** Review of Airport Fiscal Year 2025-26 Capital Program and Funding Plan

Deputy Director of Capital Development Kaspari reported Fiscal Year 2025-26 Capital Program and Funding Plan and provided a presentation.

Assistant Airport Director Carpenter provided a funding plan document on screen and stated that the information could also satisfy Agenda Item 7.C – Baggage Handling System (BHS) Financial Plan Update. Matt Townsend of Frasca & Associate's, LLC (Frasca), the Airport's financial consultant, noted the document was not the updated version and confirmed it could remain on screen for context.

Committee Chairman Hedrick requested that the presentation be emailed to the Airport Commission.

#### **7.C** Baggage Handling System (BHS) Financial Plan Update

Assistant Airport Director Carpenter provided an update on the Baggage Handling System (BHS) Financial Plan during Agenda Item 7.B.

#### **7.D** Public Private Partnerships (P3) Design-Build Delivery Mechanisms Update

Assistant Airport Director Carpenter shared that at the December 18, 2024 Airport Commission meeting, a presentation containing this information was provided to the by Kaplan Kirsch, LLP.

#### **7.E** Electric Vehicle Charging Stations Update

The Budget and Finance Committee reviewed plans for installing Level 2 Electric Vehicle (EV) charging stations at the Airport. Assistant Airport Director Carpenter provided the updates.

Charging would include standard parking fees plus the cost of electricity used. Revenue-sharing models were being explored to recover capital costs. Ms. Carpenter confirmed that the project was expected to be completed by the end of December 2025, with rate structures aligned with comparable Airports.

#### **7.F** Series 2019 Passenger Facility Charge Bonds Update

Frasca staff provided an update on the Series 2019 Passenger Facility Charge (PFC) Bonds.

Committee Chairman Hedrick stated that the third option presented offered the greatest financial benefit. It was recommended by the Committee that Frasca and Airport staff prepare a summary of findings for review by the City's Finance Director and presentation at a future meeting.

### **8. COMMITTEE MEMBERS REPORTS AND REQUESTS: None.**

**9. ADJOURNMENT:**

The Airport Budget and Finance Committee Meeting adjourned at 11:03 A.M.

*Tanya Perez*  
\_\_\_\_\_  
Tanya Perez  
Administrative Specialist



# North Complex Expansion

Budget & Finance Committee

## PSP Capital Development

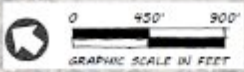


# Purpose

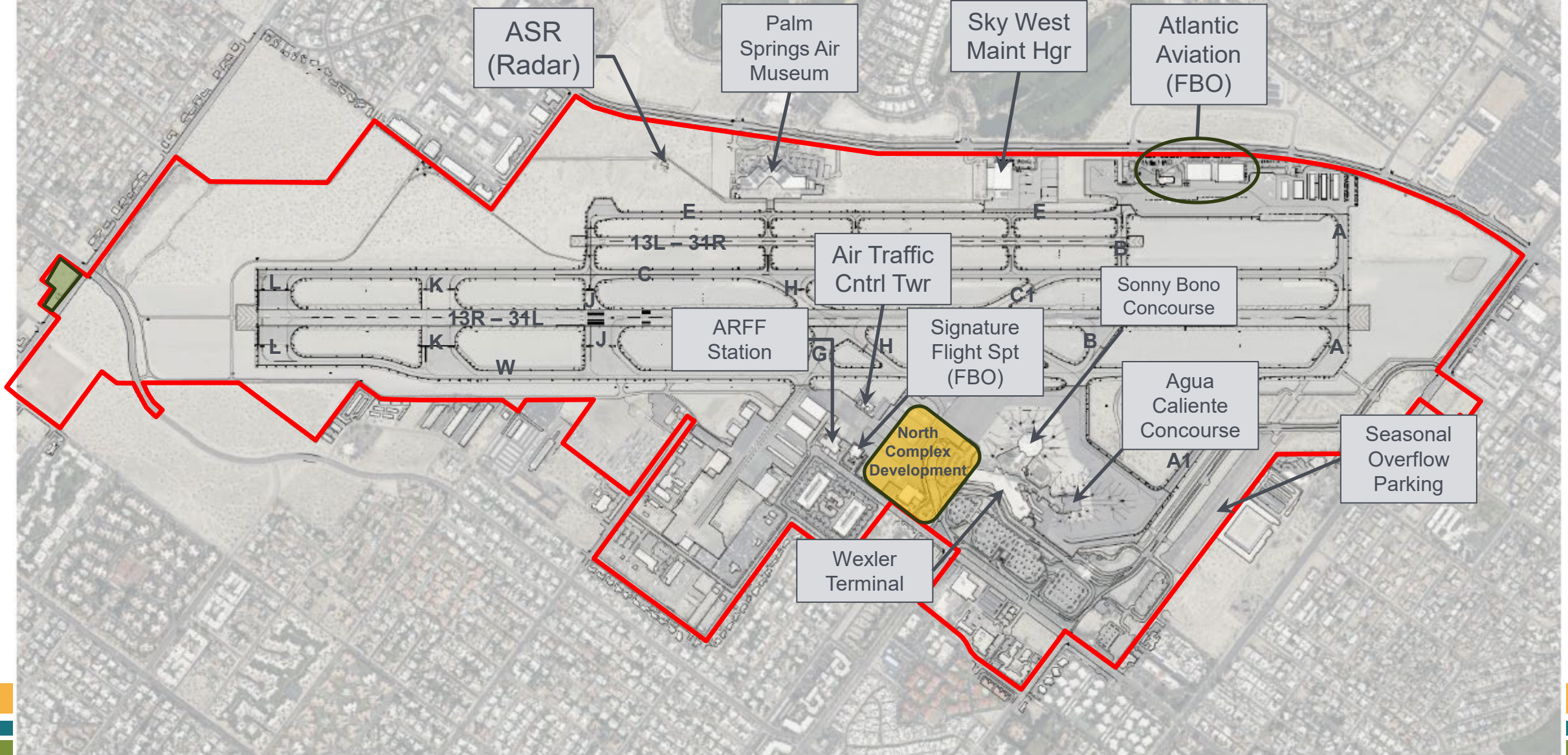
---



- Provide a clear overview of the Airports North Complex Expansion (RAC / FIS / Satellite Terminal program)
- Share the delivery approach and overall timeline
- Establish early alignment to support successful delivery



# PSP Orientation – A Look Around the Airfield



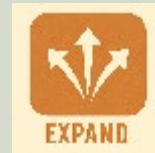
# Capital Development Strategy



- Remove & Replace Escalators
- Reconstruct RW 13R / 31L
- Bono Concourse Repairs



- ACC Ramp Fog Seal & Re-Stripe
- Renovate Airport Elevators
- Wexler Terminal Façade Restoration



- Outbound Baggage Handling System
- Auxiliary Federal Inspection Syst (FIS)
- Terminal Phase 1



- Restrooms Renovation
- Automated Exit / Breach Gate
- Baggage Claim

# Program Goal (BLUF)

---



- Achieve an operational Rental Car Center and Auxiliary Federal Inspection Station (FIS)/Satellite Terminal no later than *December 31, 2027*
- Program Components:
  - Relocation of CBP and USO facilities
  - Demolition of Hangar-1 to enable north complex development
  - Construction of Rental Car Center and employee parking
  - Construction of Auxiliary FIS / Satellite Terminal

# Why?

---



## **Operational Capacity**

- PSP has surpassed gate and terminal capacity limits

## **Regional Connectivity**

- Enables direct international access to the Coachella Valley
- Supports tourism and regional economic growth

## **Strategic Opportunity**

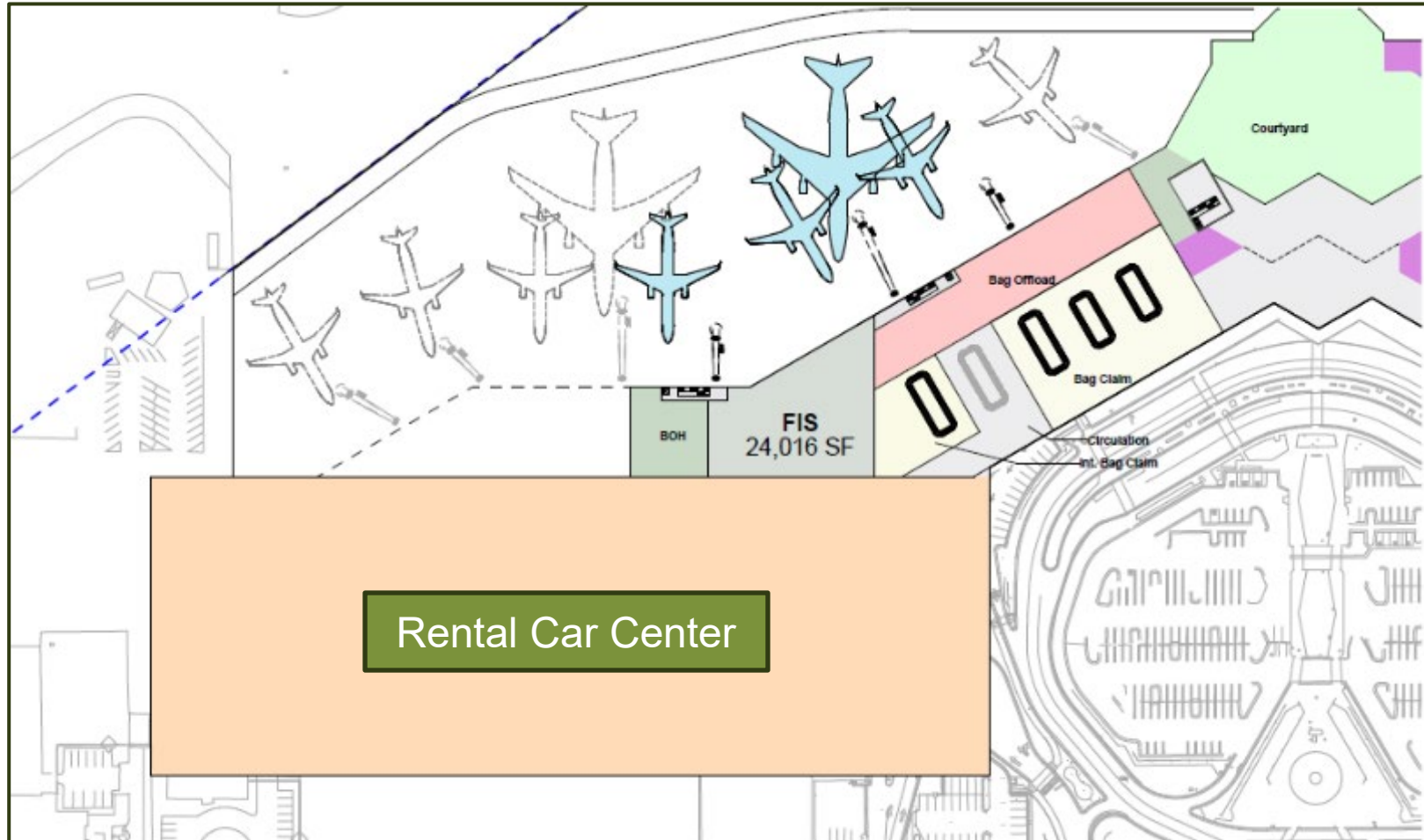
- Positions PSP to support Olympic-related travel demand
- Enhances eligibility for federal funding and national aviation investment

## **Operational Resilience**

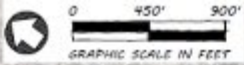
- Provides additional gate capacity, operational flexibility, and system redundancy



# Master Planned Concept



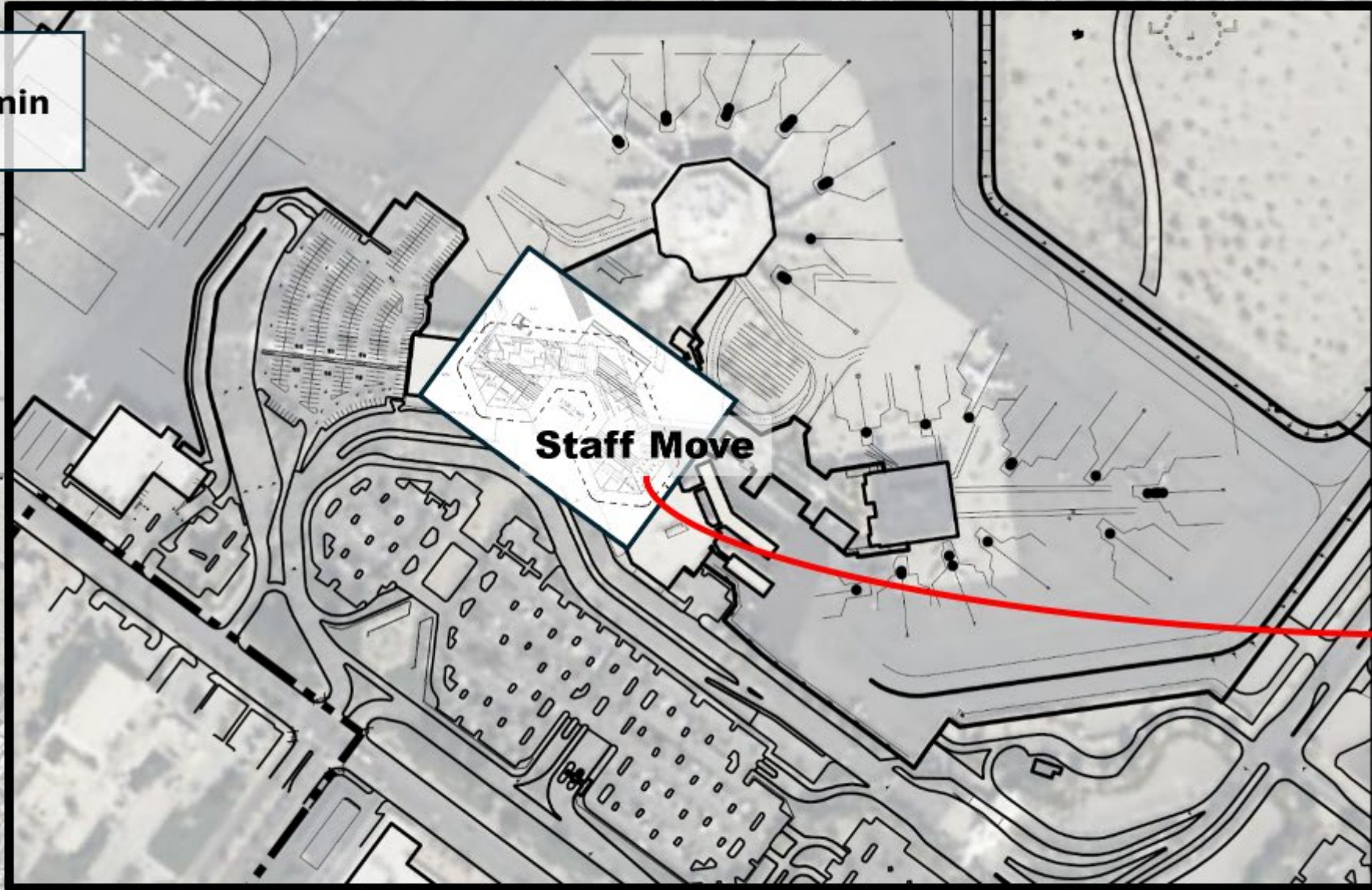




**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**



**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**





**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

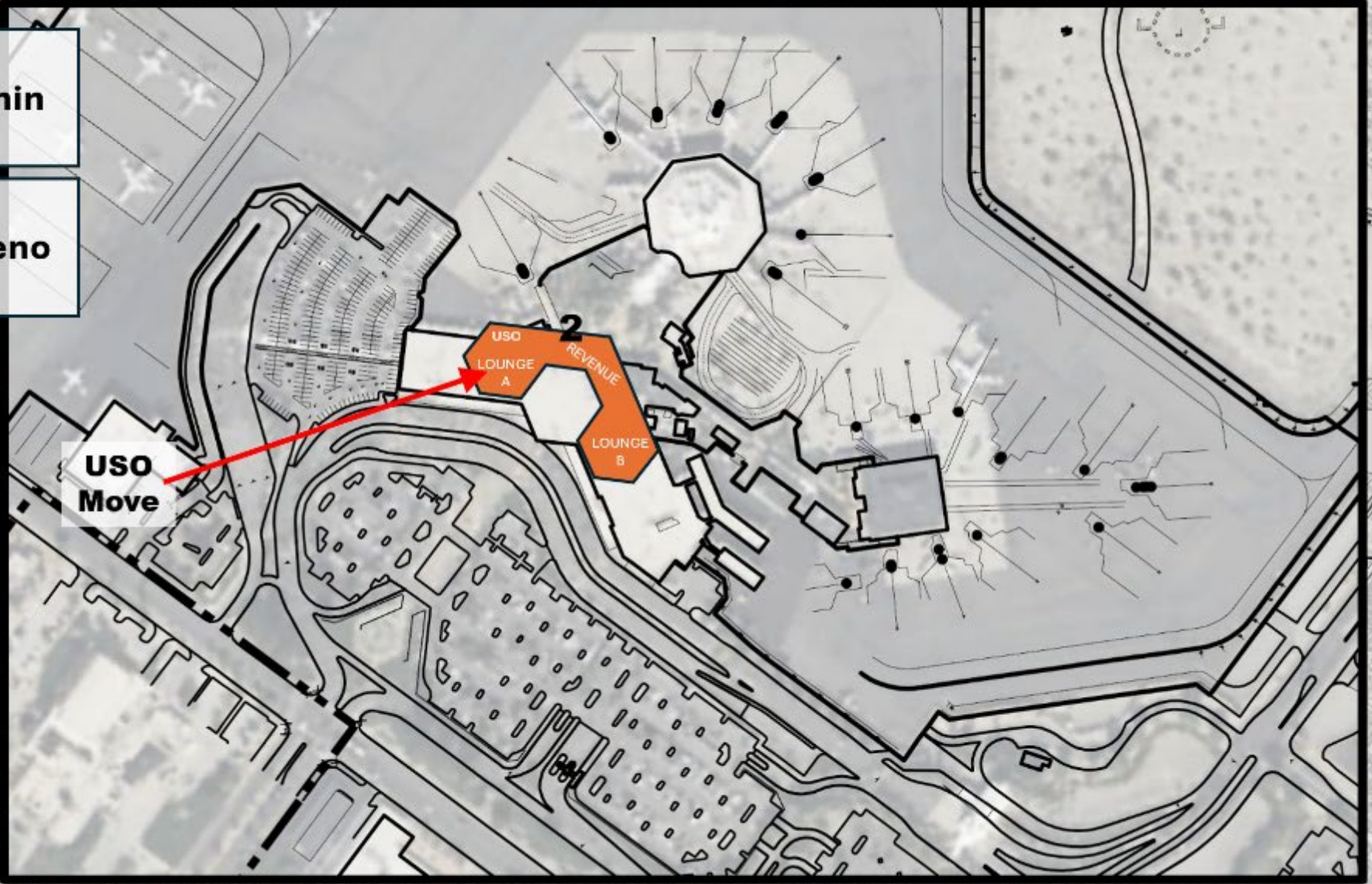
**2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**



 **1** New Admin Bldg

**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

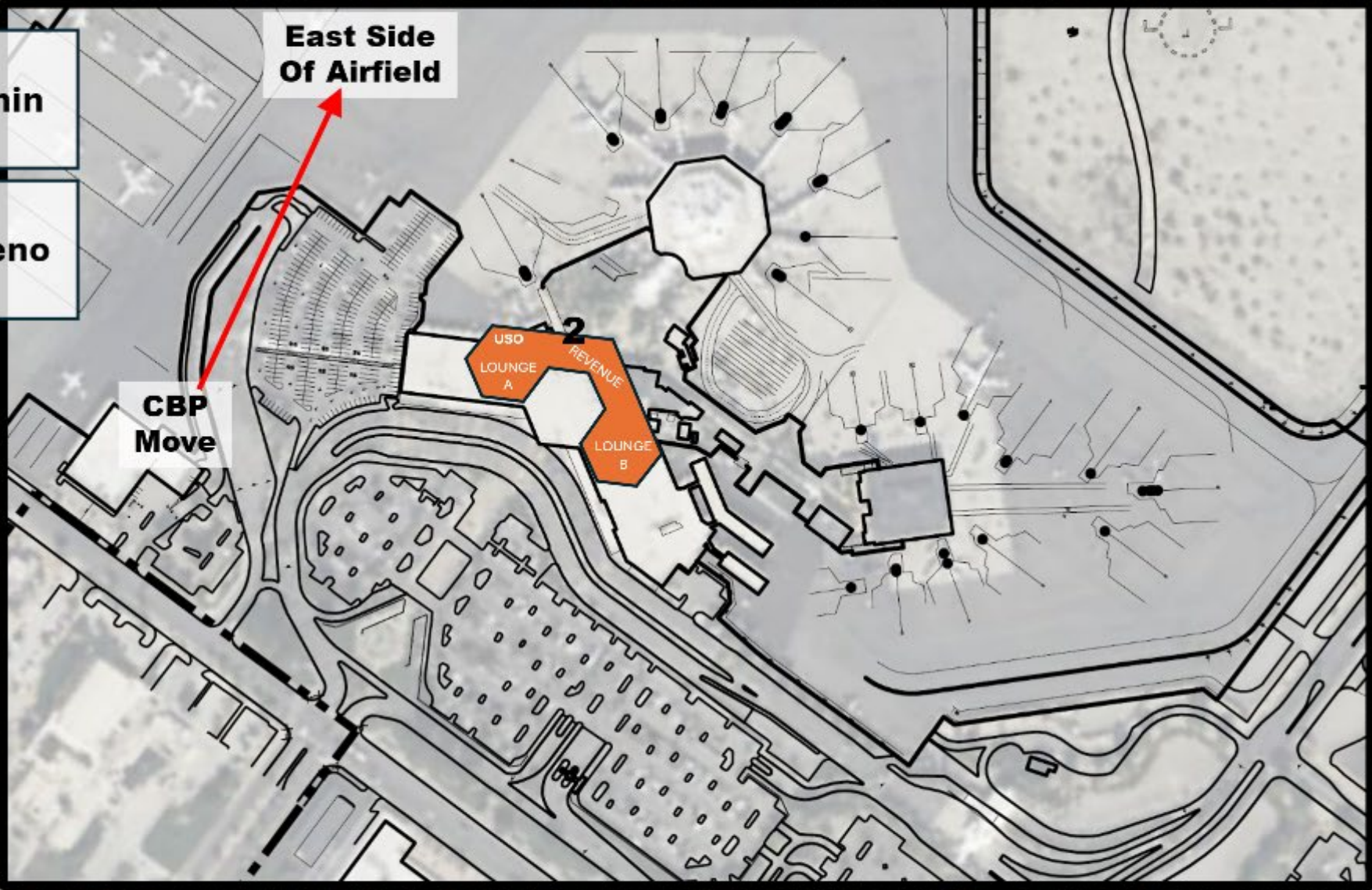
**2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**



**1** New Admin Bldg

**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

**2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**



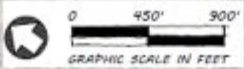
**East Side  
Of Airfield**

**CBP  
Move**

**USO  
LOUNGE  
A**

**REVENUE  
LOUNGE  
B**

**New  
Admin Bldg**



**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

**2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**



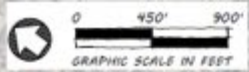
**1** New Admin Bldg

**1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

**2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**



**1** New Admin Bldg



- 1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

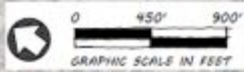
---

- 2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**

---

- 3 Q3 2026 – Q1 2027**  
**Const N Aux RAC**  
**(\$15M)**





- 1 Q1-2 / 2026**  
**New Airport Admin**  
**(\$2.2M)**

---

- 2 Q3 / 2026**  
**Wexler Admin Reno**  
**(\$2M)**

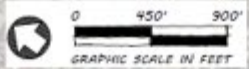
---

- 3 Q3 2026 – Q1 2027**  
**Const N Aux RAC**  
**(\$15M)**

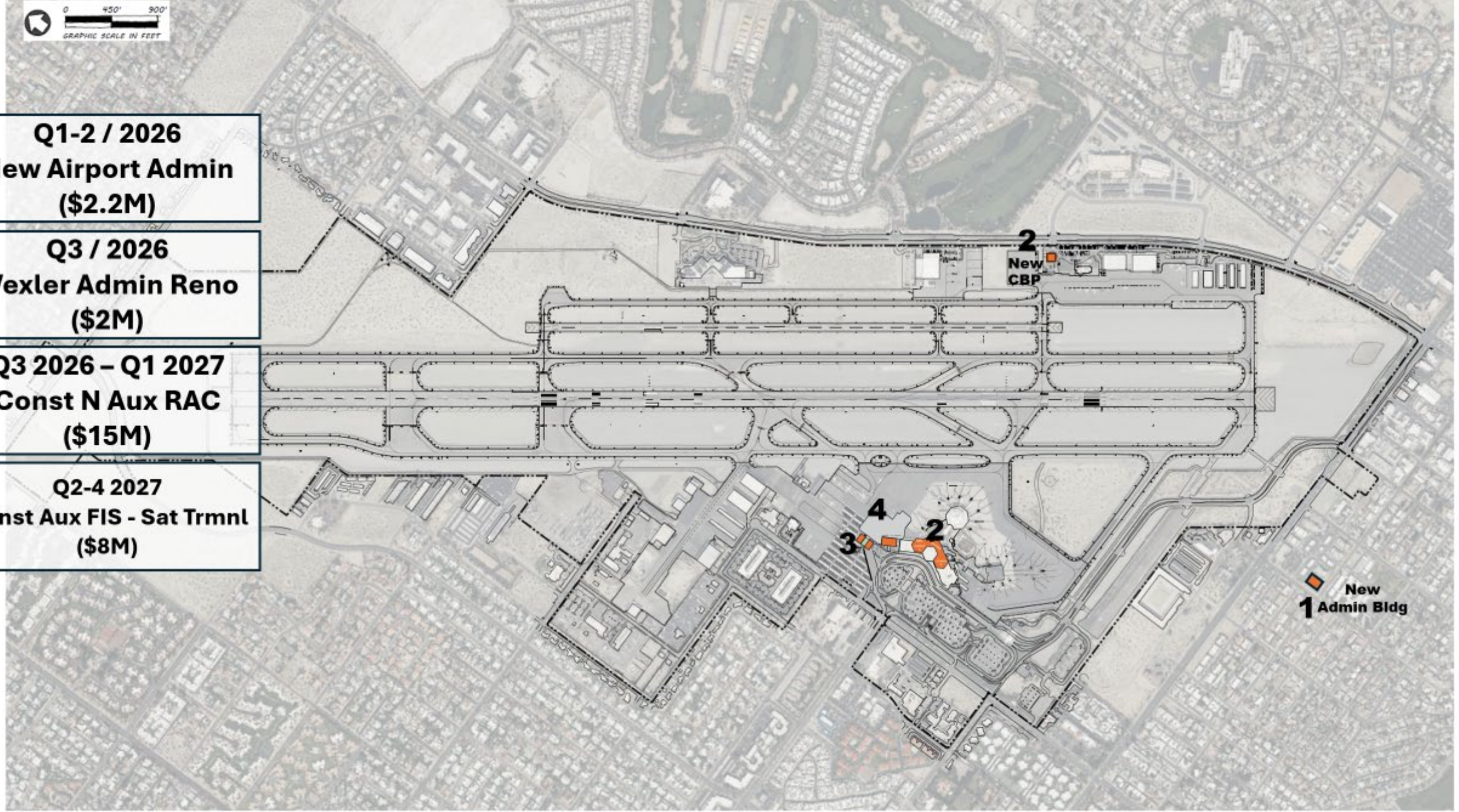
---

- 4 Q2-4 2027**  
**Const Aux FIS - Sat Trmnl**  
**(\$8M)**





- 1 Q1-2 / 2026  
New Airport Admin  
(\$2.2M)**
- 2 Q3 / 2026  
Wexler Admin Reno  
(\$2M)**
- 3 Q3 2026 – Q1 2027  
Const N Aux RAC  
(\$15M)**
- 4 Q2-4 2027  
Const Aux FIS - Sat Trmnl  
(\$8M)**



# EV Charger Installation & Operational Financial Overview



## Initial Investment Estimates



EV Charging Equipment (Hardware)  
**\$296K**



Installation  
**\$65K** (with a \$10K Credit back to PSP)



Yearly Operation & Maintenance  
**\$41K**

## Future Operational Revenue

Potential Operational Revenue (based on usage fees)

**\$0.49 –  
\$0.69/kWh**

\* Daily and hourly lot parking rates are still applicable and will need to be paid upon exit

**EV CHARGING FEE STRUCTURE**  
DAILY SCHEDULE & RATES

<b>OFF-PEAK HOURS</b> 12:00 AM – 4:00 PM LOWER ENERGY COST	 	<b>\$0.49/kWh</b> + \$0.99/session
<b>PEAK HOURS</b> 4:00 PM – 9:00 PM HIGHER ENERGY DEMAND	 	<b>\$0.69/kWh</b> + \$0.99/session
<b>OFF-PEAK HOURS</b> 9:00 PM – 12:00 AM LOWER ENERGY COST	 	<b>\$0.49/kWh</b> + \$0.99/session

\*Total cost = (Kilowatt-hours used × Rate) + Session Fee

## **ELECTRIC VEHICLE CHARGER GUIDELINES**

### **1. Purpose and scope**

**1.1. Purpose:** This policy aims to set clear guidelines for using EV charging stations, ensuring fair access, user safety, and proper upkeep. These procedures aim to handle the growing demand for charging stations and foster a positive charging experience for all.

**1.2. Scope:** This policy applies to all authorized users of the EV charging stations located in Lot B in the main lot at the Palm Springs International Airport (PSP).

### **2. User eligibility**

#### **2.1. Vehicle requirements:**

- Only battery electric vehicles (BEVs) and plug-in hybrid electric vehicles (PHEVs) are allowed to use the charging stations.
- Non-electric or internal combustion engine (ICE) vehicles are not allowed to park in designated EV charging spots.

### **3. Operating hours and access**

**3.1. Availability:** Charging stations are accessible on a first-come, first-served basis.




- Availability cannot be guaranteed.
- PSP does not guarantee that EV chargers will be functioning at all times.
- All EV chargers and spaces will be made available to BEVs and PHEVs between October and April. Twenty of the eighty charging spaces will be made available to all vehicle types between May and September.

**3.2. Access:** All vehicles parked in EV charging spaces must be connected to and use the EV charger.

### **4. Charging fees**

#### **4.1. Charging costs:**

- **Fees:** Charging fees are based on kilowatt-hour consumption and a flat fee.

 off-peak hours	12:00 AM – 4:00 PM	\$0.49/kWh + \$0.99/session
 peak hours	4:00 PM – 9:00 PM	\$0.69/kWh + \$0.99/session
 off-peak hours	9:00 PM – 12:00 AM	\$0.49/kWh + \$0.99/session

- Daily and hourly lot parking rates are still applicable and will need to be paid upon exit.

### **6. Safety and maintenance procedures**

**6.1. Reporting damage and incidents:** Any damage to a charging station, cable, or electrical cord, accidents, thefts, and vandalism must be reported immediately to the Airport Control Center at (760) 318-3820.

- Users may not use any electrical equipment that is or appears to be in disrepair.
- Charging equipment must be used responsibly and at the vehicle owner's risk.

## **5.2. Cord management:**

- **Safety hazard:** Do not leave charging cords lying on the ground, as this creates a tripping hazard.
- When a vehicle is plugged in, any excess cable should be neatly coiled and kept out of walkways as much as possible.
- **Proper storage:** Properly coil and return the charging cord to its designated holder after each use.
- Users must ensure that a charging cable has been properly coiled and hung or auto-retracted when the EV charger is unplugged from their vehicle.

## **5.3. User conduct:**

- **Equipment care:** Handle charging equipment with care and use it as directed by the manufacturer.
- **Unauthorized charging:** Users may not plug their vehicles into wall outlets or other electrical outlets.
- **Etiquette:** Do not unplug another user's vehicle without permission.

## **5.4. Maintenance and downtime**

- **Inspections:** The parking management contractor, along with Airport Maintenance and Operations staff, will conduct regular inspections of the chargers.
- **Repairs:** Charging equipment will be repaired as expeditiously as possible.
- **Covers:** A cover will be placed over charging equipment that is out of service.

## **6. Enforcement and violations**

### **6.1. Penalties for violations:**

- **Citations and towing:** Violators of these rules will be subject to citation. California Vehicle Code Section 22511, along with any applicable local, state, and federal regulations, will be enforced.

**6.2. Enforcement process:** Enforcement of this policy will be managed by the Executive Director of Aviation or a designee.

### **6.3. Prohibited actions**

- Tampering with chargers or cables.

- Using extension cords or unauthorized adapters.
- Blocking access to chargers with non-charging vehicles.
- Charging non-EV devices (e.g., e-bikes) unless explicitly permitted.

## **7. Review and Updates**

This policy will be reviewed annually or as needed to reflect changes in technology, regulations, or user feedback. Last updated: March 2026.

REFER TO THE ATTACHED OPERATING INSTRUCTIONS ON HOW TO START A CHARGING SESSION. For technical assistance with the EV charger, please call the number posted on the equipment: (???) ???-???. For questions or comments related to PSP's overall EV program, please send an email to: [Airport.Information@palmspringsca.gov](mailto:Airport.Information@palmspringsca.gov)