



palm springs
INTERNATIONAL AIRPORT

AIRPORT COMMISSION

MINUTES OF THE REGULAR MEETING OF THE AIRPORT COMMISSION OF THE PALM SPRINGS INTERNATIONAL AIRPORT

Wednesday, November 19, 2025 - 4:00 P.M.

1. CALL TO ORDER:

Chairman Corcoran called the Airport Commission meeting to order at 4:00 P.M. The meeting was held in-person and via videoconference.

Chairman Corcoran asked Vice Chairman Burke to lead the Pledge of Allegiance.

2. POSTING OF AGENDA: Agenda posted on November 13, 2025.

3. ROLL CALL:

Commissioner's Present:

Dave Banks (Palm Springs)	Samantha McDermott (Palm Springs)
Todd Burke (Palm Springs)	Margaret Park (Riverside County)
Kevin Corcoran (Palm Springs) - Chairman	Christian Samlaska (Cathedral City)
Denise Delgado (Coachella)	Timothy Schoeffler (Palm Springs)
Bryan Ebensteiner (Palm Springs)	Phil Valdez (Indian Wells)
J Craig Fong (Palm Springs)	Dirk Voss (Desert Hot Springs)
Ken Hedrick (Palm Springs)	Rick Wise (Indio)
Geoffrey Kiehl (La Quinta)	Kevin Wiseman (Palm Desert)
Tracy Martin (Palm Springs)	Keith Young (Rancho Mirage)

Commissioners Absent: Daniel Caldwell (Palm Springs)

Staff Present:

Scott C. Stiles, City Manager

Harry Barrett, Jr., Executive Director of Aviation

Jeremy Keating, Assistant Airport Director

Victoria Carpenter, Assistant Airport Director

Daniel Meier, Deputy Director of Aviation, Marketing and Air Service

Ryan Kaspari, Deputy Director of Capital Development

Lowell Valencia - Miller, Executive Program Administrator

Harman Singh, Project Manager

Jake Ingrassia, Marketing and Communications Specialist

Mariana Anguiano, Executive Administrative Assistant

Tanya Perez, Administrative Specialist
Jeremy Holm, City Attorney

Others Present:

Veronica Chavez, Gensler & Associates, Inc.
Jennifer McKinney, Gensler & Associates, Inc.
Neil McLean, Gensler & Associates, Inc.
Byron Chavez, RS&H California, Inc.
Jeff Sena, VDA Advantage

4. ACCEPTANCE OF AGENDA:

MOTION BY COMMISSIONER VOSS, SECOND BY COMMISSIONER WISE, CARRIED UNANIMOUSLY, to approve the agenda as presented.

5. PUBLIC COMMENTS:

Public comment was provided by Jim Philips regarding aircraft noise, environmental review concerns, and general observations.

6. APPROVAL OF MINUTES:

6.A Minutes of the Airport Commission Regular Meeting of October 15, 2025.

MOTION BY COMMISSIONER HEDRICK, SECOND BY COMMISSIONER MCDERMOTT, CARRIED 16 – YES AND 1 - ABSTAIN, to approve the minutes of October 15, 2025.

7. DISCUSSION AND ACTION ITEMS:

7.A Marketing Update

Deputy Director of Aviation, Marketing and Air Service Meier presented the Marketing presentation.

Chairman Corcoran requested Commissioners inclusion in future community and Parade participation events.

7.B Financial Update

Assistant Airport Director Carpenter reviewed the financial statements for airport funds.

Chairman Corcoran requested an update on the General Aviation (GA) Study. As the item was not agendaized, Executive Director of Aviation Barrett noted that the update would be brought back to the Airport Commission at a future meeting.

7.C 2026 Airport Commission Calendar

MOTION BY COMMISSIONER VOSS, SECOND BY COMMISSIONER SCHOEFFLER, CARRIED UNANIMOUSLY, to Approve the 2026 Airport Commission Calendar.

7.D Operations, Properties and Facilities Committee Update

Commissioner Wiseman provided a brief overview of the project and introduced Gensler & Associates, Inc. (Gensler) to present the restroom renovation design update.

Gensler presented the restroom renovation design modernization.

Commissioners asked questions regarding budget estimates, cost-per-square-foot, and potential value-engineering opportunities to ensure the project remains financially responsible. They also requested clearer signage for the all-gender restrooms to support effective wayfinding. Additional recommendations included incorporating child-safety features and expanding hand-drying options to better accommodate families. Throughout the discussion, Commissioners emphasized their support for a high-quality design while reiterating the importance of balancing amenities and aesthetics with fiscal responsibility.

7.E Escalators Update

Assistant Airport Director Keating provided an overview of the escalator status and upcoming maintenance needs. RS&H California, Inc. and VDA Advantage then elaborated further, outlining the procurement process, bid responses, technical considerations, and next steps for the escalator modernization effort.

MOTION BY COMMISSIONER HEDRICK, SECOND BY COMMISSIONER WISE, CARRIED UNANIMOUSLY, to proceed with the escalator work and close both escalators concurrently to complete the project.

7.F Paradies Lagardere Hours Update

Assistant Airport Director Carpenter provided an update.

Chairman Corcoran requested that staff provide detailed operational data from Paradies Lagardere in the next Airport Commission meeting. Chairman Corcoran asked for more precise tracking and reporting to address ongoing concerns.

7.G Projects and Airport Capital Improvement Program Update

Project Manager Singh provided an update.

7.H Future City Council Update

Assistant Airport Director Carpenter provided an update.

8. EXECUTIVE DIRECTOR REPORT

Executive Director of Aviation Barrett provided updates.

9. COMMISSIONERS REQUESTS AND REPORTS

Chairman Corcoran announced that the next meeting is scheduled for December 16, 2025 at 9:00 a.m., noting that this session will serve as the Airport's Annual Strategic Planning meeting.

10. REPORT OF COUNCIL ACTIONS:

10.A Past City Council Actions

11. RECEIVE AND FILE:

11.A Airline Activity Report October 2025

11.B Airline Activity Report Fiscal Year Comparison

11.C Request For Proposal (RFP) and Invitation For Bid (IFB) Update

12. COMMITTEES:

12.A Future Committee Meetings

12.B Committee's Roster

13. ADJOURNMENT:

The Airport Commission adjourned at 5:58 P.M. to the Regular Meeting on December 10, 2025, at 4:00 P.M.



Tanya Perez
Administrative Specialist

APPROVED BY AIRPORT COMMISSION: 1/21/26