



**AIRPORT COMMISSION
OPERATIONS, PROPERTIES, AND FACILITIES COMMITTEE**

Tuesday, September 9, 2025 – 3:30 P.M.

ACTION SUMMARY MINUTES

1. CALL TO ORDER:

Committee Member Voss called the Operations, Properties, and Facilities Committee to order at 3:30 P.M. The meeting was held in-person and via videoconference.

2. POSTING OF AGENDA: Posted on September 8, 2025.

3. ROLL CALL:

Committee Members Present:

Caldwell, Park, Samlaska, Schoeffler, Valdez, Voss, Wiseman (arrived at 3:38 P.M.), Young

Committee Members Absent:

Delgado

Staff Present:

Jeremy Keating, Assistant Airport Director
Victoria Carpenter, Assistant Airport Director
Jacob Colella, Maintenance Superintendent
Ramon Sanchez, Airport Operations Manager
Edward Graff, Airport Operations Manager
Lowell Valencia-Miller, Executive Program Administrator
Tanya Perez, Administrative Specialist

4. ACCEPTANCE OF AGENDA:

MOTION BY COMMITTEE MEMBER YOUNG, SECOND BY COMMITTEE MEMBER SAMLASKA, CARRIED UNANIMOUSLY, to approve the agenda as presented.

5. PUBLIC COMMENTS: None

6. APPROVAL OF MINUTES:

MOTION BY COMMITTEE MEMBER CALDWELL, SECOND BY COMMITTEE MEMBER SAMLASKA, CARRIED UNANIMOUSLY, to approve the Operations, Properties, and Facilities Committee Meeting Minutes of November 20, 2024.

7. ACTION AND DISCUSSION ITEMS:

7.A Grass Watering Schedule Update

Assistant Airport Director Keating and Maintenance Superintendent Colella provided an update.

7.B Ground Transport Planning Update

Assistant Airport Director Keating provided an update.

7.C Shade Structure Update

Assistant Airport Director Keating provided an update.

7.D Las Casuelas/ Paradies Lagardere Update

Executive Program Administrator Valencia-Miller and Assistant Airport Director Carpenter provided an update.

7.E Elevator/ Escalator Update

Maintenance Superintendent Colella provided an update.

7.F General Aviation Landing Fees Update

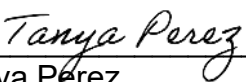
Executive Program Administrator Valencia-Miller provided an update.

Airport Staff will continue research and present the comprehensive findings at the next Operations, Properties, and Facilities Committee meeting before advancing the item to the Airport Commission.

8. COMMITTEE MEMBERS REPORTS AND REQUESTS: None

9. ADJOURNMENT:

The Airport Operations, Properties, and Facilities Committee Meeting adjourned at 4:24 P.M.



Tanya Pérez
Administrative Specialist

APPROVED BY OPERATIONS, PROPERTIES, AND FACILITIES COMMITTEE: 11/5/25