



palm springs

INTERNATIONAL AIRPORT

AIRPORT COMMISSION

MINUTES OF THE REGULAR MEETING OF THE AIRPORT COMMISSION OF THE PALM SPRINGS INTERNATIONAL AIRPORT

Wednesday, July 16, 2025 – 4:00 P.M.

1. CALL TO ORDER:

Chairman Corcoran called the Airport Commission meeting to order at 4:00 P.M. The meeting was held in-person and via videoconference.

Chairman Corcoran asked Commissioner Schoeffler to lead the Pledge of Allegiance.

2. POSTING OF AGENDA: Agenda posted on July 10, 2025 and Amended Agenda posted on July 14, 2025.

3. ROLL CALL:

Commissioner's Present:

Todd Burke (Palm Springs) Vice Chairman	Margaret Park (Riverside County)
Daniel Caldwell (Palm Springs)	Christian Samlaska (Cathedral City)
Kevin Corcoran (Palm Springs) - Chairman	Timothy Schoeffler (Palm Springs)
J Craig Fong (Palm Springs)	Phil Valdez (Indian Wells)
Ken Hedrick (Palm Springs)	Dirk Voss (Desert Hot Springs)
Geoffrey Kiehl (La Quinta)	Rick Wise (Indio)
Samantha McDermott (Palm Springs)	Keith Young (Rancho Mirage)

Commissioners Absent: Dave Banks (Palm Springs), Denise Delgado (Coachella), Bryan Ebensteiner (Palm Springs), Tracy Martin (Palm Springs), Kevin Wiseman (Palm Desert)

Staff Present:

Scott C. Stiles, City Manager
Harry Barrett, Jr., Executive Director of Aviation
Jeremy Keating, Assistant Airport Director
Victoria Carpenter, Assistant Airport Director
Daniel Meier, Deputy Director of Aviation, Marketing and Air Service
Ryan Kaspari, Deputy Director of Capital Development
Lowell Valencia-Miller, Executive Program Administrator
Harman Singh, Project Manager

Josue Morejon, Safety Management Systems Manager
Jake Ingrassia, Marketing and Communications Specialist
Tanya Perez, Interim Executive Administrative Assistant
Brenda Pree, City Clerk
Kristopher Mooney, Director of Finance & Treasurer
Jeremy Holm, City Attorney

Others Present:

Keith Scott, Fuse Connect, LLC
Scott Jacobson, Fuse Connect, LLC
Rich Gordon, Fuse Connect, LLC
Alex Garfio, Fuse Connect, LLC
Alex Braidwood, Group Creative Services LLC
Ryan Hanser, Group Creative Services LLC
Teva Dawson, Group Creative Services LLC
Molly Wood, Group Creative Services LLC

4. NOMINATION AND ELECTION OF OFFICERS

City Clerk Pree administered the nomination and election of officers.

MOTION BY COMMISSIONER HEDRICK, SECONDED BY COMMISSIONER YOUNG, CARRIED UNANIMOUSLY, to accept Commissioner Corcoran as Airport Commission Chair and Commissioner Burke as Airport Commission Vice Chair.

5. ACCEPTANCE OF AGENDA:

MOTION BY COMMISSIONER YOUNG, SECOND BY COMMISSIONER MCDERMOTT, CARRIED UNANIMOUSLY, to approve the agenda as presented.

6. PUBLIC COMMENTS: None.

7. APPROVAL OF MINUTES:

7.A Minutes of the Airport Commission Regular Meeting of April 23, 2025.

MOTION BY COMMISSIONER FONG, SECOND BY COMMISSIONER HEDRICK, CARRIED UNANIMOUSLY, to approve the minutes of April 23, 2025, with the correction.

7.B Minutes of the Airport Commission Regular Meeting of May 21, 2025.

MOTION BY COMMISSIONER YOUNG, SECOND BY COMMISSIONER VOSS, CARRIED 13 – YES AND 1 - ABSTAINED, to approve the minutes of May 21, 2025.

8. INTRODUCTIONS AND PRESENTATIONS:

8.A Josue Morejon - Safety Management Systems Manager

Josue Morejon was introduced to the Airport Commission.

8.B Ryan Kaspari - Deputy Director of Capital Development

Ryan Kaspari was introduced to the Airport Commission.

8.C Victoria Carpenter - Assistant Airport Director - Position Reclassification

Executive Director of Aviation Barrett reported that the Airport Administration Manager position had been reclassified as Assistant Airport Director.

8.D Phil Valdez - Appointed to Airport Commission - City of Indian Wells

Commissioner Valdez was introduced to the Airport Commission.

8.E Timothy Schoeffer - Appointed to Airport Commission - City of Palm Springs

Commissioner Scheffler was welcomed to the Airport Commission.

9. DISCUSSION AND ACTION ITEMS:

9.A Lobby Space Update

Fuse Connect, LLC (Fuse) provided a Lobby Space update.

9.B Fuse Update

Assistant Airport Director Carpenter provided the Fuse update.

MOTION BY COMMISSIONER HEDRICK, SECOND BY COMMISSIONER MCDERMOTT, CARRIED UNANIMOUSLY, to support the Airport Display Advertising Concession Agreement Two One-Year Extension Letters with Fuse Connect, LLC.

9.C Art Curator Update

Executive Program Administrator Valencia-Miller provided an update, and Group Creative Services, LLC provided a presentation.

MOTION BY COMMISSIONER WISE, SECOND BY COMMISSIONER YOUNG, CARRIED UNANIMOUSLY, to recommend to the City Council the approval of Contract Services Agreement No. 25P214 with Group Creative Services, LLC for Art

Curator Consulting Services at Palm Springs International Airport in an amount not to exceed \$425,000 for a three-year term, beginning September 10, 2025, and ending September 9, 2028.

9.D Transitioning to Action Minutes

Interim Executive Administrative Assistant Perez reported on transitioning to action minutes.

MOTION BY COMMISSIONER HEDRICK, SECOND BY COMMISSIONER VOSS, CARRIED UNANIMOUSLY, to approve transitioning from semi-verbatim minutes to action minutes.

9.E Subcommittee Restructuring and Appointment of Committee Members

Chairman Corcoran

9.F Marketing Update

Deputy Director of Aviation, Marketing and Air Service Meier provided an update.

9.G Financial Update

Assistant Airport Director Carpenter provided the Financial update.

The Airport Commission requested a future discussion on general aviation landing fees and existing Fixed Based Operators (FBO) Agreements.

9.H Future City Council Actions Update

Assistant Airport Director Carpenter provided the Future City Council update.

9.I Projects and Airport Capital Improvement Program Update

Project Manager Singh provided the Projects and Airport Capital Improvement Program Update.

10. EXECUTIVE DIRECTOR REPORT

Executive Director of Aviation Barrett provided the Executive Director Report update.

The Airport Commission requested to be kept up to date on the initiatives presented.

11. COMMISSIONERS REQUESTS AND REPORTS

12. REPORT OF COUNCIL ACTIONS:

12.A Past City Council Actions

13. RECEIVE AND FILE:

- 13.A** Airline Activity Report June 2025
- 13.B** Airline Activity Report Fiscal Year Comparison
- 13.C** Employment Update
- 13.D** Request For Proposal (RFP) and Invitation For Bid (IFB) Update
- 13.E** Customs Administration Fee Staff Report
- 13.F** Taxicab Fee Presentation Staff Report
- 13.G** Committee Description and Responsibilities

14. COMMITTEES:

- 14.A** Future Committee Meetings
- 14.B** Committee's Roster

ADJOURNMENT:

The Airport Commission adjourned at 5:04 P.M. to a Regular Meeting on September 17, 2025, at 4:00 P.M.



Tanya Perez
Interim Executive Administrative Assistant

APPROVED BY AIRPORT COMMISSION: 9/17/25