



AIRPORT COMMISSION MEETING

Agenda Item Executive Summary

Airport Conference Room, Palm Springs International Airport
3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262
Wednesday, February 19, 2025 - 5:30 P.M.

The following agenda items were distributed on the next regular business day after the Airport Commission agenda packet was distributed to the Airport Commission, and at least 24 hours prior to the Airport Commission meeting.

AGENDA ITEM 8.D – Projects and Airport Capital Improvement Program Update

AGENDA ITEM 9 – Executive Director Report



AIRPORT COMMISSION MEETING AGENDA
 Airport Conference Room, Palm Springs International Airport
 3400 E. Tahquitz Canyon Way, Palm Springs, CA 92262
 Wednesday, February 19, 2025 – 5:30 P.M.

To view/listen/participate virtually in the meeting live, please contact Tanya Perez at Tanya.Perez@palmspringsca.gov or the following telephone number (760) 318-3805 to register for the Zoom meeting. There will be an email with Zoom credentials sent after registration is complete, to access the meeting and offer public comment. Registration is not required to attend the meeting in person.

In addition, the meeting will also be teleconferenced pursuant to Government Code Section 54953 from the following location(s):

Chairman Kevin Corcoran - Palm Springs 803 W. Stevens Road Palm Springs, CA 92262	Commissioner David Feltman - Palm Springs 1333 S. Belardo Rd. Palm Springs, CA 92264
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Each location is accessible to the public, and members of the public may address the Airport Commission at any of the locations listed above. Any person who wishes to provide public testimony in public comments is requested to register for the Public Comments portion of the meeting. You may submit your public comments to the Airport Commission electronically. Material may be emailed to: Tanya.Perez@palmspringsca.gov - Transmittal prior to the start of the meeting is required. Any correspondence received during or after the meeting will be distributed to the Airport Commission and retained for the official record.

To view Airport Commission meeting videos, click on [YouTube](#).

City of Palm Springs:		Riverside County:	City of Cathedral City:	City of Palm Desert:
Kevin J. Corcoran – Chairman	Todd Burke – Vice Chairman	Margaret Park	Christian Samlaska	Kevin Wiseman
Dave Banks	J Craig Fong	City of Indian Wells:	City of Coachella:	City of Rancho Mirage:
Daniel Caldwell	Ken Hedrick	Robert Berriman	Denise Delgado	Keith Young
Bryan Ebensteiner	Tracy Martin	City of La Quinta:	City of Desert Hot Springs:	City of Indio:
David Feltman	Samantha McDermott	Geoffrey Kiehl	Dirk Voss	Rick Wise
Palm Springs City Staff				
Scott C. Stiles, ICMA-CM		Harry Barrett Jr., A.A.E.		Jeremy Keating, C.M.
City Manager		Executive Director of Aviation		Assistant Airport Director

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. POSTING OF AGENDA

3. ROLL CALL

4. ACCEPTANCE OF AGENDA

5. PUBLIC COMMENTS:

Limited to three minutes on any subject within the purview of the Commission

6. APPROVAL OF MINUTES:

Minutes of the Airport Commission Regular Meeting of December 18, 2024.

7. INTRODUCTIONS:

7.A Tricia Diamond – Innovation and Strategic Implementation Administrator

8. DISCUSSION AND ACTION ITEMS:

8.A. Brown Act Review

8.B Art Policy and Art Curator Update

8.C TNC Rate Increase

8.D Projects and Airport Capital Improvement Program Update

8.E Marketing and Business Development Committee Update

8.F Financial Update

8.G Airport Commission Meeting Start Time

8.H Employment Update

9. EXECUTIVE DIRECTOR REPORT

10. COMMISSIONERS REQUESTS AND REPORTS

11. REPORT OF COUNCIL ACTIONS:

11.A Past City Council Actions

11.B Future City Council Actions

12. RECEIVE AND FILE:

12.A Airline Activity Report January 2025

12.B Airline Activity Report Fiscal Year Comparison

13. COMMITTEES:

13.A Future Committee Meetings

13.B Committees Roster

ADJOURNMENT:

The Airport Commission will adjourn to the Regular Meeting on March 19, 2025, at 5:30 P.M.

AFFIDAVIT OF POSTING

I, Harry Barrett, Jr., Executive Director of Aviation, City of Palm Springs, California, hereby certify this agenda was posted on February 13, 2025, in accordance with established policies and procedures.

PUBLIC NOTICES

Pursuant to G.C. Section 54957.5(b)(2) the designated office for inspection of records in connection with the meeting is the Office of the City Clerk, City Hall, 3200 E. Tahquitz Canyon Way. Complete Agenda Packets are available for public inspection at: City Hall Office of the City Clerk. Agenda and staff reports are available on the City's website www.palmspringsca.gov. If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (760) 323-8204.

It is the intention of the City of Palm Springs to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Department of Aviation, (760) 318-3800, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



AIRPORT COMMISSION

**MINUTES OF THE REGULAR MEETING OF THE AIRPORT COMMISSION OF
THE PALM SPRINGS INTERNATIONAL AIRPORT**

Wednesday, December 18, 2024 – 5:30 P.M.

1. CALL TO ORDER:

Chairman Corcoran called the Airport Commission meeting to order at 5:30 P.M. The meeting was held in-person and via videoconference.

Chairman Corcoran asked Commissioner McDermott to lead the Pledge of Allegiance.

2. POSTING OF AGENDA: Posted on December 12, 2024.

3. ROLL CALL:

Commissioner’s Present:

Dave Banks (Palm Springs)	Geoffrey Kiehl (La Quinta)
Robert Berriman (Indian Wells)	Tracy Martin (Palm Springs)
Todd Burke (Palm Springs)	Samantha McDermott (Palm Springs)
Daniel Caldwell (Palm Springs)	Margaret Park (Riverside County)
Kevin Corcoran (Palm Springs) - Chairman	Jan Pye (Desert Hot Springs)
Bryan Ebensteiner (Palm Springs)	Christian Samlaska (Cathedral City)
David Feltman (Palm Springs)	Rick Wise (Indio)
J Craig Fong (Palm Springs)	Kevin Wiseman (Palm Desert)
Ken Hedrick (Palm Springs)	Keith Young (Rancho Mirage)

Commissioners Absent: Denise Delgado (City of Coachella)

Staff Present:

Scott Stiles, City Manager
 Harry Barrett, Jr., Executive Director of Aviation
 Jeremy Keating, Assistant Airport Director
 Daniel Meier, Deputy Director of Aviation, Marketing and Air Service
 Victoria Carpenter, Airport Administration Manager
 Christina Brown, Executive Program Administrator
 Lowell Valencia-Miller, Executive Program Administrator
 Andrew LeCompte, Executive Administrative Assistant
 Tanya Perez, Administrative Specialist

Nikki Gomez, Aviation Planner
Jeremy Holm, City Attorney

Others Present:

Paul Clark, InterVistas
Sam Alexander, InterVistas
Tracy Davis, Kaplan Kirsch
Slone Isselhard, Kaplan Kirsch
Gisela Shanahan, Frasca & Associates
Fred Bell, Palm Springs Air Museum

4. ACCEPTANCE OF AGENDA:

ACTION: Accept the Agenda as presented with the removal of Item 8.D. **Moved by Commissioner Hedrick, seconded by Commissioner Young, and unanimously approved noting the absence of Commissioner Delgado.**

5. PUBLIC COMMENTS:

Eric Menendez with Joshua Tree Gateway Communities Alliance said that they were interested in advertising options.

6. APPROVAL OF MINUTES:

ACTION: Approve the minutes of the Airport Commission Meeting of September 18, 2024, **Moved by Commissioner Young, seconded by Commissioner Hedrick, and approved by the following roll call vote: 17 Yes; 1 Abstain; and noting the absence of Commissioner Delgado.**

ACTION: Approve the minutes of the Airport Commission Meeting of October 16, 2024, **Moved by Commissioner Wiseman, seconded by Commissioner McDermott, and unanimously approved noting the absence of Commissioner Delgado.**

7. INTRODUCTIONS:

7.A Lowell Valencia-Miller – Executive Program Administrator

Airport Administration Manager Carpenter introduced Executive Program Administrator Valencia-Miller and gave a brief overview of his role with the Airport. Executive Program Administrator Valencia-Miller gave a brief overview of his background.

8. DISCUSSION AND ACTION ITEMS:

8.A Public-Private Partnerships

Executive Director of Aviation Barrett gave a brief introduction to Public-Private Partnerships and the potential benefit for the Airport. Tracy Davis of Kaplan Kirsch provided a presentation on the Introduction to Public-Private Partnerships. Ms. Davis's presentation had an overview of Project Delivery Basics and Methods. Slone Isselhard of Kaplan Kirsch gave an overview of the Levels of Private Entity Responsibility, Features of Public-Private Partnerships, and Reasons for Considering a Public-Private Partnerships.

Ms. Davis also provided a presentation of Owner Considerations with Public-Private Partnerships and Finances from the Owner's Perspective. Ms. Isselhard gave an overview of Airport Public-Private Partnerships Examples, Public-Private Partnerships Consultant Team Members, and Public-Private Partnerships Myths. Ms. Davis reviewed the Lessons and Reminders of Public-Private Partnerships.

Commissioner Hedrick asked how the private partners in a Public-Private Partnership would fund the project. Ms. Isselhard explained that the private partners would have various options for finding funding. Commissioner Hedrick asked what type of return on investment a private partner would typically want in a Public-Private Partnership. Gisela Shanahan of Frasca & Associates LLC stated that private partners typically looked for 12-18% return on investment. Ms. Shanahan emphasized the importance of having detailed contracts to account for all scenarios.

Commissioner Young asked if Operations and Maintenance had to be included in the private partner's contract. Ms. Davis responded that it did not. Commissioner Wiseman asked if the design features of a project could be dictated by the Airport in a Public-Private Partnership. Ms. Davis stated that it could, and design standards and approvals would have to be outlined in the contracts. Commissioner McDermott asked for further clarification on the risks that would be mitigated in Public-Private Partnership. Ms. Davis outlined the risks that would be mitigated with a Public-Private Partnership. Ms. Isselhard also shared more risks that would be mitigated with a Public-Private Partnership.

Chairman Corcoran asked staff what the viability of a Public-Private Partnership was. Mr. Barrett deferred to the next presentation that would go over the viability. City Manager Stiles reviewed the benefits of a Public-Private Partnership. Commissioner Martin asked if the Public-Private Partnership agreement at the Reno Airport was a public document. Ms. Davis confirmed that it was public document that was available for review.

Ms. Shanahan gave an Overview of Airport Public-Private Partnerships. Ms. Shanahan's presentation included an overview of finances and revenue included within Public-Private Partnerships, when Public-Private Partnerships should be considered, the Types-Components of Public-Private Partnerships, Revenue Risk of Public-Private Partnerships, and Real-Life Examples of Public-Private Partnerships at other airports. Ms. Shanahan also provided a review of Delivery Method Selection Process/ Value for Money Analysis and Procurement Process. Commissioner Caldwell asked if Public-Private Partnerships could be used for small projects or only large projects. Ms. Shanahan stated that Public-Private Partnerships could be used for any project of any size.

8.B Five-Year Strategic Plan

Executive Director of Aviation Barrett gave an overview of the history of the Five-Year Strategic Plan. Paul Clark of InterVistas gave a presentation on the finalized Five-Year Strategic Plan. Mr. Barrett gave further information on the background behind the development of the new Five-Year Strategic Plan. Commissioner Hedrick stated that the Five-Year Strategic Plan was very well done.

Chairman Corcoran asked staff when the new Five-Year Strategic Plan was implemented, and how would it affect the day-to-day of their roles. Mr. Barrett stated it would have a positive effect on Business Planning. Assistant Airport Director Keating stated it would provide more focus on projects. Deputy Director of Aviation, Marketing and Air Service Meier stated he agreed with Mr. Keating and Mr. Barrett assessments. Airport Administration Manager Carpenter stated that the Vision of the Strategic Plan would help staff and tenants. Commissioner McDermott complimented staff on the work that had been done on the Five-Year Strategic Plan. Commissioner Wiseman asked if there would be prioritization given to certain projects. Mr. Barrett stated that there would be.

ACTION: Motion to Recommend to the City Council the Adoption of the Five-Year Strategic Plan. **Moved by Commissioner McDermott, seconded by Commissioner Hedrick, and unanimously approved noting the absence of Commissioner Delgado.**

8.C Art Policy and Curator

Airport Administration Manager Carpenter presented an overview of the Art Policy and Art Curator scope of work. Commissioner Feltman complimented the Art Policy and gave some suggestions regarding working with the Public Arts Commission.

Chairman Corcoran asked if the Art Curator would be a full-time Airport employee or a consultant. Ms. Carpenter confirmed the Art Curator would be a consultant. Commissioner Wiseman asked how the 1% requirement of the Art Policy was decided on. Ms. Carpenter stated it was an industry standard and common practice. Commissioner Young asked how the \$1,000,000 threshold was decided on in the Art Policy. Ms. Carpenter stated that it was decided on internally based on Airport projects.

Commissioner Martin referred to the Airport's five-year Capital Improvement Plan, and he asked if staff had prepared a model that shows what the 1% equates to for x amount of dollars for 2025 and 2026, and he noted that 1% could add up to a significant amount. Ms. Barrett said that staff would be preparing a model when the budget is prepared.

Chairman Corcoran provided history on the development of the Art Policy.

ACTION: Motion to Recommend to the City Council the Adoption of the Art Policy. **Moved by Commissioner Hedrick, seconded by Commissioner Burke, and unanimously approved noting the absence of Commissioner Delgado.**

8.D Leasing Policy

Item 8.D was removed from agenda.

8.E Revenue Advertising Policy

Executive Director of Aviation Barrett presented the Revenue Advertising Policy.

Chairman Corcoran opened Public Comments.

Rich Gordon of Fuse Connect (Fuse) asked staff to delay the vote on the Revenue Advertising Policy until the team at Fuse could meet with Airport staff to determine how the new Revenue Advertising Policy will affect Fuse's advertising contract with the Airport.

Executive Administrative Assistant LeCompte closed Public Comments.

Commissioner Wiseman asked if an amendment could be made to move the decision-making regarding naming rights from the Marketing and Business Development Committee to the full Airport Commission. Mr. Barrett stated that would not be an issue with staff.

ACTION: Motion to Postpone Vote to a Future Airport Commission Meeting. **Moved by Commissioner Wise, seconded by Commissioner Martin, and unanimously approved noting the absence of Commissioner Delgado.**

8.F Measure J Projects

Airport Administration Manager Carpenter presented the Measure J Projects and gave a background on each project. Aviation Planner Gomez gave an overview of the TNC Shade Structure Project. Ms. Carpenter gave an overview of the options for funding various projects with Measure J funds. Commissioner Hedrick asked for details regarding the FIS Infrastructure Project. Ms. Carpenter stated that the FIS Facility would be where the U.S. Customs and Border Protection agents would be stationed to process passengers from international flights. Commissioner Berriman asked if the FIS Facility would be a temporary or permanent facility. Executive Director of Aviation Barrett stated that it would be a temporary facility. Commissioner Wiseman recommended that the shade structures for the taxi area not be included in the TNC Shade Structure Project as it would have no chance of approval from the Palm Springs Historic Site Preservation Board with the taxi area being in the vicinity of the historic Wexler terminal.

Chairman Corcoran asked if the Airport Commission's concerns for customer comfort and experience trumped the Palm Springs Historic Site Preservation Board recommendations. City Manager Stiles stated that the Airport Commission had to work within the recommendations and concerns of the Palm Springs Historic Site Preservation Board, ultimately though, City Council, if need be, could make the final decision. Commissioner Berriman asked if there were designs for the Shade Structure Project that could be reviewed. Chairman Corcoran stated that the design phase had not begun.

Commissioner Park left the meeting at 7:40pm

Commissioner Feltman shared his frustration with the lack of movement on the Shade Structure Project after it was approved by the Airport Commission, Measure J Committee, and City Council. Commissioner Wise shared his support for Commissioner Feltman's frustration. Commissioner Samlaska asked if the Taxi area was in the original Shade Structure Project scope. Mr. Barrett confirmed that it was. Commissioner Wiseman again stated his belief that the Shade Structure Project should be rewritten to remove the Taxi area. Commissioner Hedrick shared his support for the Shade Structure Project and the FIS Infrastructure Project. Mr. Barrett emphasized that staff's concerns were about the appropriate use of public funds. Commissioner Caldwell asked for confirmation that the shade structures would be torn down in the future due to ongoing Airport improvement projects. Mr. Barrett confirmed that to be true.

Chairman Corcoran asked for clarification on the cost of the Terrazzo Flooring Project. Mr. Keating stated it would cost approximately \$3,000,000. Chairman Corcoran asked for the estimated cost of the Shade Structure Project. Ms. Carpenter stated the estimated cost was \$1,000,000. Chairman Corcoran asked for the estimated cost of the FIS Infrastructure Project. Ms. Carpenter stated there wasn't an estimated cost at that time, and she said that the goal was to allocate funds towards the FIS Infrastructure Project so that staff could demonstrate to the U.S. Customs and Border Protection that the Airport has funds available for the project. Mr. Barrett confirmed that proof of funding would be required by the U.S. Customs and Border Protection for the FIS Facility.

Commissioner Martin asked if an FIS Facility was self-funded. Mr. Barrett stated that user fees could potentially offset the cost of the FIS Facility. Chairman Corcoran reiterated that U.S. Customs and Border Protection needs to see the Airports ability to fund a FIS Facility before U.S. Customs and Border Protection would allocate staff and other resources. Commissioner Martin asked if there was a demand for international flights. Vice Chairman Burke confirmed there was a high demand for international flights. Commissioner Wiseman asked why the TNC and Taxi areas would be moved in the future. Mr. Barrett stated it was due to safety concerns and the future expectation of the roadway in front of the terminal being reconfigured.

Chairman Corcoran Opened Public Comments.

Maryanne Dorniak provided comments on the Shade Structure Project.

Fred Bell asked about installing new vehicle charging stations.

Executive Administration Assistant LeCompte closed public comments.

Commissioner Kiehl stated that in his experience of working with the Measure J Committee, he holds the belief that the Committee would not approve projects that would not be used in the long term. Chairman Corcoran shared his support of the FIS Facility.

ACTION: Motion to Recommend to Proceed with the Design of the Shade Structure Project, to Present the Project to the Palm Springs Historic Site Preservation Board and the Planning Commission for Approval, and Allocate Remaining Measure J and Measure D Funds to the FIS Infrastructure Project. **Moved by Commissioner Hedrick, seconded by Commissioner Banks and approved by the following roll call vote: 13 Yes; 4 No; and noting the absence of Commissioner Delgado and Park.**

8.G Winglet Art

Airport Administration Manager Carpenter gave a brief overview of the Winglet Art Display, and she explained why the location of the Winglet Art display was selected. Commissioner Caldwell asked if the Agua Caliente Tribe had approved the installation of the Winglet Art Display in Agua Caliente Concourse. Ms. Carpenter stated that the Agua Caliente Tribe's approval was not necessary since the Winglet Art Display installation would be outside of the Agua Caliente Concourse. Commissioner Wise asked if the airlines would need to approve the Winglet Art Display installation and if there was any impact on the airline space. Ms. Carpenter stated that the installation did not require airline approval, nor did the Winglet Art Display encroach upon their space. Commissioner Wiseman asked if the wheelchairs would be relocated as they are currently stored in the proposed installation space for the Winglet Art Display. Ms. Carpenter confirmed that the wheelchair storage will be relocated.

Chairman Corcoran opened Public Comments

Fred Bell of the Palm Springs Air Museum provided further details on the Winglet Art display.

Vice Chairman Burke asked if the Winglet Art could be installed outside. Mr. Bell confirmed that the Winglet Art could not be installed outside.

Executive Administrative Assistant LeCompte closed public comments.

ACTION: Motion to Recommend to the City Council the Approval of the Winglet Art. **Moved by Commissioner Hedrick, seconded by Commissioner Wiseman, approved 16 Yes; 1 No noting the absence of Commissioners Delgado and Park.**

8.H Marketing Update

Deputy Director of Aviation, Marketing and Air Service Meier announced that the Allegiant Airline will provide year-round service to and from Bellingham, Washington.

8.I Financial Update

Airport Administration Manager Carpenter provided a brief Financial Update.

8.J Employment Update

Executive Director of Aviation Barrett gave a brief update on employment recruitment.

8.K 2025 Airport Commission Calendar

Executive Administrative Assistant LeCompte provided a brief overview of the 2025 Airport Commission calendar.

ACTION: Motion to Approve the 2025 Airport Commission Calendar. **Moved by Commissioner Hedrick, seconded by Commissioner Fong, and unanimously approved noting the absence of Commissioners Delgado and Park.**

8.L Project and Airport Capital Improvement Program Update

Executive Director of Aviation Barrett stated that the Project and Airport Capital Improvement Program update was included in the agenda packet.

9. EXECUTIVE DIRECTOR REPORT

Executive Director of Aviation Barrett stated that the Executive Director report was included in the agenda packet.

10. COMMISSIONERS REQUESTS AND REPORTS:

None.

11. REPORT OF COUNCIL ACTIONS:

- 11.A. Past City Council Actions
- 11.B. Future City Council Actions

12. RECEIVE AND FILE:

- 12.A Airline Activity Report October 2024 and November 2024
- 12.B Airline Activity Report Fiscal Year Comparison
- 12.C Feasibility Report October 2024

13. COMMITTEES:

- 13.A Future Committee Meetings
- 13.B Committee's Roster

ADJOURNMENT:

The Airport Commission adjourned at 8:29 P.M. to a Regular Meeting on January 15, 2025, at 5:30 P.M.



Andrew LeCompte
Executive Administrative
Assistant



AIRPORT COMMISSION STAFF REPORT

DATE: February 19, 2025

SUBJECT: RECOMMEND THE APPROVAL OF TRANSPORTATION NETWORK COMPANY OPERATING PERMIT AGREEMENTS FOR THE PALM SPRINGS INTERNATIONAL AIRPORT

FROM: Harry Barrett, Jr., Executive Director of Aviation

SUMMARY:

This action will recommend for approval the new Transportation Network Company (TNC) Operating Permit Agreements (Agreement) for Lyft, Inc. and Uber Technologies, Inc. at the Palm Springs International Airport (Airport).

RECOMMENDATION:

This action will recommend to City Council the approval of the new Transportation Network Company Operating Permit Agreements for Lyft, Inc. (**Attachment A**) and Uber Technologies, Inc. (**Attachment B**) at the Palm Springs International Airport effective May 1, 2025 and not to exceed two years from date of issue.

BACKGROUND:

The City of Palm Springs authorized Transportation Network Companies to operate at the Airport through the adoption of Ordinance No. 1906 on November 16, 2016. As a follow-up to this original ordinance, on January 24, 2018, the City of Palm Springs introduced Ordinance No. 1950 amending various sections of the Palm Springs Municipal Code Chapter 16.37 which modified and clarified the City's permitting and regulatory authority with respect to each TNC seeking to operate at the Airport.

The City Council approved TNC Operating Permit Agreement A7254 between the City and Lyft, Inc. This Agreement became effective on April 15, 2020, on a month-to-month basis, not to exceed one (1) year from date of issue (April 30, 2021). On May 4, 2021, an amendment of the Agreement to extend the term to April 30, 2022, was executed. On May 4, 2022, an amendment of the Agreement to extend the term to April 30, 2023, was executed. On May 9, 2023, an amendment of the Agreement to extend the term to April 30, 2025, was executed.

The City Council approved TNC Operating Permit Agreement A8513 between the City and Uber Technologies, Inc. This Agreement became effective on April 15, 2020, on a month-to-

month basis, not to exceed one (1) year from date of issue (April 30, 2021). On May 25, 2021, an amendment of the Agreement to extend the term to April 30, 2022, was executed. On May 12, 2022, an amendment of the Agreement to extend the term to April 30, 2023, was executed. On May 9, 2023, an amendment of the Agreement to extend the term to April 30, 2025, was executed.

All taxicab companies are permitted through the Sunline Transit Agency. Taxicabs originally operated under the Airport Ground Access fee structure. Prior to October 6, 2006, the fee for a taxicab to access the Airport was \$1.00. After October 6, 2006, this access fee was raised to \$2.50. Subsequently, the per trip fee was raised to \$3.25 for standard pick-up or pre-arranged trips to and from the Airport.

Under the current TNC Agreement, as amended, each pick-up and drop-off is assessed a fee of \$3.00 per trip. Total fees collected for Fiscal Years 2022, 2023, 2024 and estimated Fiscal Year (FY) 2025 are reflected in Table 1.

Table 1.

TAXICAB FEES	FY2022	FY2023	FY2024	EST. FY2025
CITY CAB	\$54,625	\$37,173	\$81,904	\$90,000
COACHELLA VALLEY TAXI LLC	\$66,045	\$44,773	\$98,226	\$100,000
PALM SPRINGS TAXI		(Started July 2024)		\$15,000
YELLOW CAB OF THE DESERT	\$66,853	\$44,605	\$68,834	\$50,000
SUB-TOTAL	\$187,523	\$126,551	\$248,964	\$255,000
TNC FEES	FY2022	FY2023	FY2024	EST. FY2025
LYFT	\$274,530	\$428,562	\$367,149	\$350,000
UBER	\$611,271	\$714,009	\$861,741	\$900,000
SUB-TOTAL	\$885,801	\$1,142,571	\$1,228,890	\$1,250,000
TOTAL FEES	\$1,073,324	\$1,269,122	\$1,477,854	\$1,505,000

NOTE: The annual company fee is \$300 for each commercial vehicle operator. These annual company fees are not included in Table 1.

STAFF ANALYSIS:

For the first seven months of FY2025, the total parking fees collected have trended lower than the same period in FY2024. If the trend continues for the remainder of FY 2025, we will see an estimated 4.6% decline in total parking fees collected for FY2025 as reflected in Table 2.

Table 2.

PUBLIC PARKING FEES	FY2022	FY2023	FY2024	EST. FY2025
PUBLIC PARKING FEES	\$5,412,395	\$6,258,293	\$6,449,612	\$6,152,615
TOTAL PUBLIC PARKING FEES	\$5,412,395	\$6,258,293	\$6,449,612	\$6,152,615

NOTE: The estimated fees collected for FY2025 is based upon the first seven months of the fiscal year and compared to total fees collected in FY2024.

To better understand the changing dynamics of ground transportation to and from the Airport, passenger activity and modes of transportation data in Table 3 for Calendar Years (CY) 2021, 2022, 2023 and 2024 were analyzed.

Table 3.

MODE OF TRANSPORTATION	CY2021	CY2022	CY2023	CY2024
TNC (PICK-UP / DROP-OFF)	185,014	340,353	394,626	419,310
CAR RENTALS	174,960	227,405	258,670	262,484
TAXI (RIDES)	57,715	67,483	58,474	71,466
COMMERICAL CHARTER	4,792	5,921	6,397	7,126
BUS	39	111	233	208
PEER-TO-PEER (TURO)	Started December 2023			11,411
TOTAL ACTIVITY	422,520	641,273	718,400	772,005
ENPLANED PASSENGERS	1,047,643	1,500,618	1,624,012	1,614,684
DEPLANED PASSENGER	1,045,300	1,481,226	1,613,313	1,616,230
TOTAL PASSENGERS	2,092,943	2,981,844	3,237,325	3,230,914

NOTE: Taxi, Commercial Charter, and Bus totals for CY2024 are estimates pending final Q4 numbers

In reviewing the data collected, one trend has emerged. As passenger activity increases, the number of passengers using a mode of transportation increases at a higher rate. The mode that has experienced the greatest increase in activity is TNC, which is correlated by the increase in collected fees. Taxi activity has also grown with the start-up of Palm Springs Taxi in July 2024.

In the drafting of a new TNC Agreement, the Airport is proposing an increase in the pick-up and drop-off fee from the current \$3.00 to \$4.00 effective May 1st, 2025. This increase is based upon analysis of airports of similar sizes and within the same geographic region of the country.

Airport	Drop-off	Pick-up	Additional Considerations
Boise	\$3.50	\$3.50	
Burbank	\$3.50	\$3.50	
Fresno	\$3.00	\$3.00	
Juneau	\$1.50	\$1.50	
Los Angeles Int'l	\$4.00	\$4.00	
Long Beach	\$3.00	\$3.00	
Oakland	See Comments	See Comments	\$3.70 gas vehicle / \$3.35 alternative fuel
Ontario	\$4.00	\$4.00	
Palm Springs	\$3.00 \$4.00	\$3.00 \$4.00	Proposed Increase eff 5/1/2025
Reno	\$2.00	\$3.00	
Sacramento	See Comments	See Comments	\$2.50 < 6 pax / \$3.00 > 6 pax
San Diego	\$4.25	\$4.25	
San Francisco Int'l	See Comments	See Comments	\$5.00 at terminal / \$3.60 ride share pick-up

San Jose	\$3.75	\$3.75	
Santa Rosa	See Comments	See Comments	\$2.00 1-8 pax / \$2.50 9-15 pax / \$3.00 >15

While Lyft and Uber have operated under the current TNC Agreement at the Airport, the TNC operation has integrated well into the Airport’s ground transportation logistics with a few instances where new drivers were unsure of the procedures for accessing the commercial lane as designated by City Council for pick-up or drop-off. Further reinforcement by the TNC operators through their mobile applications has helped reduce these instances of unauthorized pick-ups or drop-offs.

The new TNC Agreement will include data sharing language requiring TNC operators to share data with the Airport regarding the TNC’s operations at the Airport. Using the Airport’s Automated Vehicle Identification (AVI) system, the Airport will be able to monitor and audit the TNC’s operations on Airport property to ensure compliance with all City rules and regulations.

FISCAL IMPACT:

All commercial ground transportation providers at the Airport, including Taxicabs, Commercial Transportation, Car Rentals, and TNCs are required to pay fees to operate. The Airport Fee Schedule as of July 1, 2023, as published on the Airport website, accurately reflects the fees being collected.

With the proposed increase in the TNC pick-up and drop-off fee, the estimated increase in revenue for the Airport Fund will be approximately \$60,000 for the remainder for FY25. As for the Airport operating budget impact on FY26, the estimated increase will be approximately \$400,000 based upon current estimated activity by the TNC operators. This increase in annual budget will enable the Airport to invest in airport operations, customer experience, and capital improvements.

ATTACHMENT:

- A. TNC Operating Permit Agreement – Lyft, Inc.
- B. TNC Operating Permit Agreement – Uber Technologies, Inc.



Harry Barrett, Jr., A.A.E.
 Executive Director of Aviation



A Department of the City of Palm Springs

Palm Springs International Airport
3400 E. Tahquitz Canyon Way, Suite 1
Palm Springs, CA 92262-6966

flypsp.com
T: (760) 318-3800

DATE: February 19, 2025
TO: Chairman Corcoran and Airport Commissioners
FROM: Harry Barrett, Jr., Executive Director of Aviation
SUBJECT: Projects and Airport Capital Improvement Update

Capital Projects

Parking Access and Revenue Control System Upgrade (New)

Background: This project will upgrade the Parking Access and Revenue Control System for the paid parking lots. The project is intended to leverage License Plate Reader (LPR) technology and mobile payment systems to improve passenger convenience and ensure a more accurate parking inventory.

Status: In-Process. This project is being assigned to PSP's current parking services provider ABM. ABM will coordinate with the hardware provider to ensure the proper installation of new database and hardware systems, and an amendment to ABM's contract is being drafted to complete this work.

Security Breach Gate Doors Replacement: (New)

Background: This project is intended to replace the rotating breach gate doors at the sterile exit corridor adjacent to the Security Screening Checkpoint. The current door system has been unreliable creating substantial maintenance downtime and increasing maintenance costs. Additionally, the passenger growth has resulted in increased demand on the terminal complex, which renders these doors inefficient and was identified as a potential constraint should the Airport need to evacuate the passengers and personnel quickly. The new door design includes an Enhanced Exit Breach Control System with three lanes.

Status: In process - Procurement: Gensler has completed 100% design on the Security Breach Gate Doors. On January 29, the Procurement Department issued a Request for Proposal PSP-02 to secure vendors for the door replacement. The bids are expected to be in hand by mid-March. The amount of the bids will determine if the Airport must secure a vote of the Signatory Airlines under the Majority-In-Interest (MII) provision of the Airport Use & Lease Agreement.

Outbound Baggage Handling System Replacement: (Updated February 14, 2025)

Background: This project is intended to modify or replace the current Outbound Baggage Handling System with a new Inline Baggage Handling System to improve capacity and process efficiency, implement additional technology for bag tracking, reduce or eliminate single points of failure, and improve ergonomics.

Status: In process - Procurement: AECOM has completed 100% design of the Outbound Baggage Handling System and building modification. The design of the project has been reviewed and signed off by the Transportation Security Administration and was subject to extensive collaboration and review of the airlines throughout the design process. PSP has tasked our on-call consultant with providing an independent secondary peer review of the design as a measure of quality control. An Invitation to Bid was issued on February 12th (IB PSP-04) and will remain open for 30 days. The Airport will know the cost of construction at Bid closing. The Airport must seek formal approval from Signatory Airlines serving PSP to proceed with this project under a Majority-In-Interest (MII) vote. The Signatory Airlines will meet and confer with a vote anticipated no later than March 2025. Due to urgency around federal funding, PSP hopes to award this project by no later than mid-April. Construction is expected to take 20 -24 months.

Taxiway W and A1 Rehabilitation (updated February 14, 2025)

Background: This is an Airport Improvement Program (AIP) funded project to design and rehabilitate the Airport's primary commercial taxiway under the Pavement Management Program.

Status: Substantially complete. This project has been substantially completed and is undergoing punch list verification and closeout.

Sterile Area Shade Structures (Updated December 15, 2024)

Background: This project aims to add shade structures post security to provide climate mitigation relief during the summer months. This project is partially funded through a grant facilitated by Visit Greater Palm Springs.

Status: In Construction. Design of the sterile area shade structures was completed and Airport staff secured permits for construction in August. Construction commenced in early August, and the support beams have all been erected and secured. The shade structure outside of the TSA checkpoint was completed in November after successful installation of both canopies. The shade structure adjacent to Nine Cities remains incomplete as the canopy had to be reproduced to fit the support structure. Completion is now expected in early March.

Baggage Claim Expansion and Renovation (Updated December 15, 2024):

Background: This project was previously identified on the Airport's Capital Improvement Program (CIP) list for start in FY 2025.

Status: In process - Design. In the Fall of 2022, Airport staff applied for a nation-wide competitive grant under the Airports Terminal Program (ATP) under the 2021 Bipartisan Infrastructure Law. Airport staff was notified on February 27th that PSP had been awarded a \$5.7M grant to partially fund expansion of baggage claim. Airport staff has determined that a Construction Manager at Risk (CMAR) project delivery methodology is appropriate for this project and Request for Proposal #34-23 was advertised. A contract award for Construction Manager at Risk to Skanska was approved by the City Council in July 2023 with a project budget of \$45M.

Bag Claim design is now at 90%. After 16 months, PSP received notice from the FAA affirming that this project has been environmentally cleared. The original project anticipated leveraging funding that was announced under the Inflation and Infrastructure Jobs Act to partially fund this project; however, the \$5.7 million grant announced to PSP in February 2023 for the bag claim expansion was clawed back and reallocated to another airport due to the prolonged environmental process. PSP has since applied for additional competitive funding for this project and will continue to apply for subsequent Airport Terminal Program grant funding under the Bi-Partisan Infrastructure Law, however future competitive grants are not guaranteed. The latest FAA announcement for the ATP competitive grant earmarked funds for another higher ranked PSP project. Due to the claw back of ATP funding in December 2023, combined with the emergence of new information concerning the pavement condition of the commercial runway, Airport staff was forced to re-prioritize projects to maximize budget resources. Airport staff anticipates 100% design completion of bag claim by January 2025, however, is unable to determine a construction date for this project until further information about the condition of the commercial runway is known.

Public Parking Electrification – Lot D (Updated December 15, 2024)

Background: Airport staff applied for the Southern California Edison Electric Vehicle Charging Infrastructure Rebate Program in the winter of 2022. The program is designed to provide no-cost infrastructure to enable Level 2 electric vehicle charging with the caveat that sponsors self-procure level 2 chargers.

Status: PSP was approved for expansion of electric infrastructure under the SCE rebate program. Request for Proposal #04-23 was issued on June 1st, 2023 for procurement of 40 level two chargers to serve 80 parking positions. Airport staff have ordered the Level 2 chargers which are set to arrive by the end of October. Staff is preparing a Request for Proposal to install the chargers once the infrastructure work has been completed by SCE. Airport staff is developing costs recovery rate and fee plans for EV charging spaces and anticipates bringing proposals to the finance committee in the winter of 2023. SCE has advised Airport staff to expect infrastructure work to feed the chargers to be completed by November 2024. As of December 15, Airport staff has not received additional notifications from SCE on a new proposed work schedule. Staff are currently working to identify new timing.

Restroom Renovations (updated April 11, 2024)

Background: City Council approved Airport staff to design and renovate all public restrooms airport wide in the FY 2023 budget. This would include demolition and replacement of all flooring and fixtures, upgrades to ventilation and lighting systems, and conversion of some restrooms to gender neutral facilities.

Status: In progress – Design. Airport staff provided Gensler with Notice to Proceed with a project definition report for design and renovation of restrooms at the Bono concourse and in the courtyard areas while a decision and approval of a terminal development alternative is pending. These areas will be considered Phase I of the project. Gensler has held two stakeholder feedback meetings to date, the first which included Airport staff, the second which included various external stakeholders representing the Airport Commission, modernism and historic preservation communities, tourism organizations and

City government. These meetings are intended to incorporate user preferences and ideas into their design process. Gensler is starting conceptual design work which is anticipated to take up to two months.



palm springs
INTERNATIONAL AIRPORT

Capital Projects Updates

FY25 – FY27



List of Substantially Completed Projects to Date in FY25

1. Taxiway W & A1 Rehabilitation
2. Taxiway A Rutting Repair
3. Shoulder Marking Project
4. Landscape Generator Replacement
5. Baggage Handling System – Design
6. Water Fountain Replacement
7. Public Parking Allocation Assessment
8. Economy & Employee Lot – Project definition report
9. Crosswalk to Employee Lot Replacement
10. Baggage Claim – Design
11. Wildlife Hazard Assessment
12. Wildlife Management Plan
13. Federal Inspection Services (FIS) – Feasibility Study
14. Shade Structure Installation – TSA & Nine Cities
15. Breach Gate - Design
16. Terminal Restroom – Project Definition Report
17. Airport Security Assessment
18. Pavement Management Plan
19. Design & Construction TWY H fix
20. Remain Overnight (RON) – Project definition report
21. Roadway Signage Replacement
22. Temp. Rental Car Relocation Analysis
23. Purchase four Passenger Boarding Ramps

List of Authorized & In-Progress Projects in FY25:

1. Airport Flight Information Display System Replacement
2. Aqua Caliente Activation
3. Hangar 18 Outfall Repair
4. Outdoor Wi-Fi Installation
5. Maintenance Division Assessment
6. Runway 31L Alternative Analysis
7. Hangar 1 Assessment for Federal Inspection Services
8. Acquisition of New Airport Paint Truck
9. Additional Public Parking – Project Definition Report
10. Terminal Restroom – Design
11. Acquisition of Mobile Restroom Trailers
12. Outdoor Concrete Furniture
13. Taxi/TNC Island Shade Structure –PDR
14. Airport Facility Design Standards
15. Airport Master Plan
16. Environmental Strategy Analysis
17. Airport Conference Room Upgrade Project
18. Temporary Rental Car Relocation – PDR
19. Baggage Handling System – Project Peer Review

List of Projects Programmed for FY26

	Project Name	Local Capital Funds	FAA/TSA/CFC/Measure J	Total Project Cost	Project Type
1	Baggage Handling System – Construction	\$3,600,000.00	\$20,000,000.00	\$23,600,000.00	Capacity
2	Runway 31L Alternative Analysis	\$250,000.00		\$ 250,000.00	Safety
3	Replacement of Elevators	\$576,000.00		\$576,000.00	Aging Infrastructure
4	Temp. Federal Inspection Services (FIS) - Design	\$750,000.00		\$750,000.00	Economic Development
5	Purchase 8 Zero-Emission Pick-up Trucks		\$600,000.00	\$600,000.00	Grant Obligated
6	Breach Gate Construction	\$3,500,000.00		\$3,500,000.00	Regulatory & Maintenance
7	Parking & Revenue Control System	\$500,000.00		\$500,000.00	Customer Experience
8	Temp. Rental Car Relocation - Design		\$1,000,000.00	\$1,000,000.00	Capacity
9	Land Acquisition		\$10,000,000.00	\$10,000,000.00	Capacity
10	Rental Car Center – Programming/Project Definition Report		\$1,000,000.00	\$1,000,000.00	Capacity
11	Terminal Restroom - Design	\$2,000,000.00		\$2,000,000.00	Customer Experience
12	Electric Vehicle Charging Stations	\$300,000.00		\$ 300,000.00	Grant Obligated
13	Transportation Network Companies/Taxi Island Shade – Design & Construction		\$1,000,000.00	\$1,000,000.00	Customer Experience
14	Purchase 3 Battery Electric Buses & Infrastructure	\$4,300,000.00		\$4,300,000.00	Capacity
15	Public Parking – Design & Environmental	\$600,000.00		\$600,000.00	Capacity
	Total:	\$16,376,000.00	\$33,600,000.00	\$49,976,000.00	

List of Projects Programmed for FY27

	Project Name	Local Capital Funds	FAA/TSA/CFC/Measure J	Total Project Cost	Project Type
1	Baggage Handling System – Construction	\$4,000,000.00	\$25,000,000.00	\$29,000,000.00	Capacity
2	Temp. Federal Inspection Service - Construction	\$7,500,000.00		\$7,500,000.00	Economic Development
3	Runway 31L Design & Environmental	\$1,000,000.00		\$1,000,000.00	Safety
4	Replacement of Escalators	\$1,500,000.00		\$1,500,000.00	Customer Experience
5	Airport Landscape – Project Definition Report, Design & Construction	\$1,500,000.00		\$1,500,000.00	Sustainability
6	Terminal Restroom Construction - Phase I	\$5,000,000.00		\$5,000,000.00	Customer Experience
7	USO Relocation	\$1,000,000.00		\$1,000,000.00	Master Plan Basis
8	Main Terminal Flooring Replacement	\$4,000,000.00		4,000,000.00	Customer Experience & Maintenance
	Total:	\$25,500,000.00	\$25,000,000.00	\$50,500,000.00	

List of Upcoming Projects for the Airport Total Estimated Cost of Projects: \$123 Million

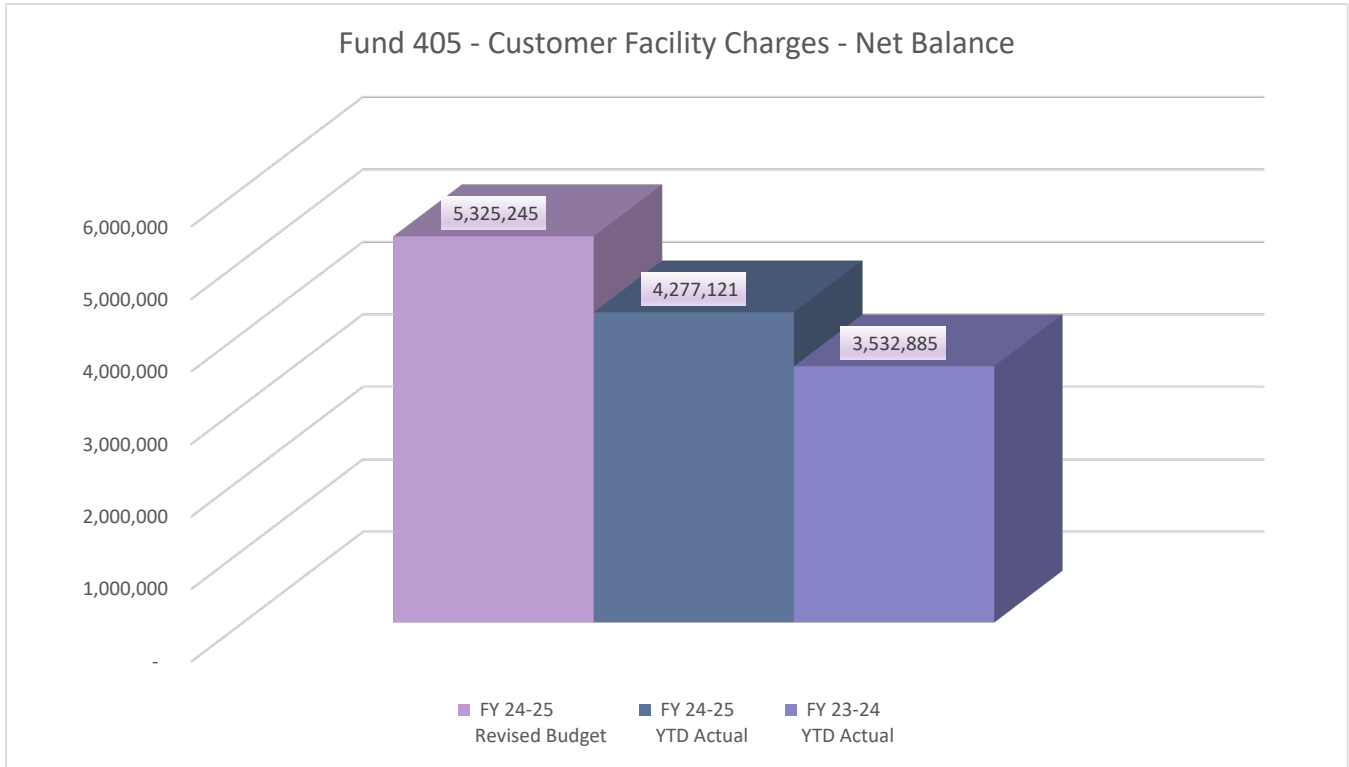
1. Public Parking – Construction
2. Ground Transport Center Remodel - Design
3. Remain Overnight – Design and Environmental
4. Purchase Admin. Office Space
5. Consolidated Rent-A-Car – PDR and Environmental
6. Genetec Infrastructure Replacement
7. Fiber Installation
8. Employee Lot Construction (El Cielo)
9. Temp. Rental Car – Construction
10. Passenger Information Display - Replacement
11. Wexler Façade Repair
12. Replace – Boilers and Chillers
13. Replace Terminal Seating
14. Airport Drainage Master Plan
15. Trailer Mounted Crack Filling Machine
16. 1 ¼ Ton Flatbed Truck Replacement
17. Installation of Tint for Bono Terminal
18. Wexler Roof Rehab.
19. Skid Steer Loader Attachment
20. Trailer Mounted Seal Coating Equipment
21. BHS Construction Contd.
22. Terminal Restroom – Construction Contd.
23. Runway 31L – Construction
24. CONRAC – Design
25. Replace Fire Alarm System
26. Bono Terminal Concrete Floor Rejuvenation
27. Airport Monument Signs Replacement
28. Employee Restrooms Refresh
29. New Perimeter Fencing
30. RON Apron Parking - Construction

Recommendations

- Recommend Escalators FY27.
 - Cash flow
 - Impact to other safety & regulatory projects
 - Dependency on other projects/operational phasing

CITY OF PALM SPRINGS
PALM SPRINGS INTERNATIONAL AIRPORT
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 Ending January 31, 2025

Fund 405 - Customer Facility Charges	FY 24-25 Revised Budget	FY 24-25 YTD Actual	FY24-25 % Of Budget	FY 23-24 YTD Actual	FY 23-24 vs FY 24-25 % Change
Operating Revenue	9,406,451	4,277,121	45%	3,532,885	21%
Operating Expenditures	4,081,206	-	0%	-	0%
Surplus / (Deficit)	5,325,245	4,277,121	80%	3,532,885	-21%



Fund 405 is the airports fund for customer facility charges (CFC).

Revenues

CFC revenue is collected by the car rental concessionaires and remitted to the Airport according to state law to support the future consolidated rental car facility project. In March 2022, City Council approved a change in the collection methodology rate from \$10 per transaction to \$9 per day up to five days maximum.

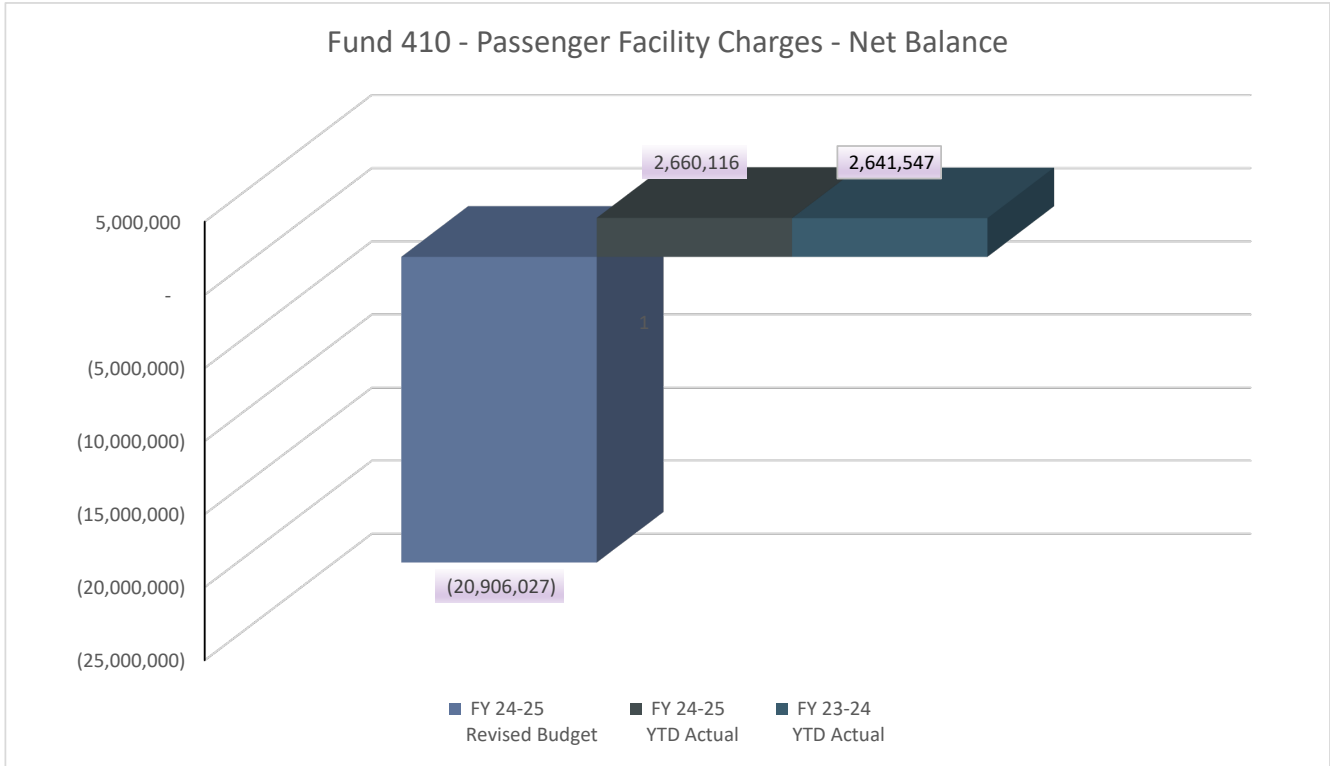
YTD, revenues of \$4,277,121 represents 45% of the full year budget, reflecting seasonal nature of CFC revenues.

Expenditures

YTD, the airport has not spent any of the Fund 405 budgeted expenditures.

CITY OF PALM SPRINGS
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Fund 410 - Passenger Facility Charges	FY 24-25 Revised Budget	FY 24-25 YTD Actual	FY24-25 % Of Budget	FY 23-24 YTD Actual	FY 23-24 vs FY 24-25 % Change
Operating Revenue	6,603,496	3,026,661	46%	3,048,532	-1%
Operating Expenditures	27,509,523	366,545	1%	406,985	-10%
Surplus / (Deficit)	(20,906,027)	2,660,116	-13%	2,641,547	1%



Fund 410 is the airports fund for passenger facility charges (PFC).

Revenues

The PFC, provides a source of additional capital to improve, expand, and repair the nation’s airport infrastructure. The FAA must approve any facility charges imposed on enplaning passengers. The PFC at PSP is \$4.50 and the maximum PFC charge on any one passenger travel ticket is capped at \$18.00.

YTD, revenues of \$3,026,661 represents 46% of the full year budget, reflecting seasonal nature of CFC revenues. The budgetd expenditures of \$27,509,523 includes \$25,000,000 for the construction of the baggage handling system terminal building and the remaining for bond principal, interest and fees.

Expenditures

On July 18, 2019, the City of Palm Springs issued 2019 Airport Passenger Facility Charge Revenue Bonds for \$22,270,000 to finance a portion of the design, acquisition, and construction of ticketing hall and baggage handling system improvements. Interest is payable semiannually on June 1, and December 1 of each year, commencing December 1, 2019, until maturity or earlier redemption. FY 24-25 principal is \$1,775,000 and interest is \$722,500. Expenses to fund 410 include principal and interest and contractual services to the bond consultant.

YTD, expenditures of \$366,545 include administrative fees for the 2019 bond.

CITY OF PALM SPRINGS
PALM SPRINGS INTERNATIONAL AIRPORT
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Fund 415 - Airport					
Operations &	FY 24-25	FY 24-25	FY24-25	FY 23-24	FY 23-24
Maintenance	Revised Budget	YTD Actual	% Of Budget	YTD Actual	vs FY 24-25 % Change
Operating Revenue	69,312,200	24,175,436	35%	20,801,492	16%
Operating Expenditures	63,533,057	21,177,613	33%	18,349,832	15%
Surplus / Deficit	5,779,143	2,997,823	52%	2,451,660	22%

Fund 415 is the airports operation & maintenance fund which records for all the revenues and expenditures.

Revenues

Airport revenues included operating and non-operating revenues from airlines, fuel fees, terminal rentals, ground rentals, concessions, fines, parking, ground transportation, grant reimbursements, admission fees for the Palm Springs Air Museum and interest income.

Expenditures

Airport expenditures consist of personnel, contractual services, safety and security (Aircraft Rescue and Fire Fighting (ARFF) and law enforcement), utilities, maintenance, supplies, operating equipment, insurance, employee development, equipment rentals and repairs.

CITY OF PALM SPRINGS
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Fund 415 - Airport					
Operations & Maintenance	FY 24-25 Revised Budget	FY 24-25 YTD Actual	FY24-25 % Of Budget	FY 23-24 YTD Actual	FY 23-24 vs FY 24-25 % Change
Operating Revenue					
Airline Revenue					
Landing Fees	6,660,726	2,247,069	34%	2,288,504	-2%
Landing Fee Surcharge	-	-	0%	(93,778)	-100%
Terminal Airline Space/Joint Use	14,090,552	3,452,619	25%	2,889,775	19%
Gate Per Use Fees	4,512,015	783,440	17%	690,589	13%
Passenger Loading Bridge Fee	1,208,363	160,505	13%	404,309	-60%
Baggage Handling System Fees	941,850	176,073	19%	424,169	-58%
Total Airline Revenues	27,413,506	6,819,705	25%	6,603,568	3%
Non-Airline Revenue					
General Aviation	446,000	171,401	38%	147,267	16%
Non-Aeronautical Ground Rental	458,415	311,588	68%	286,878	9%
Aeronautical Ground Rental	1,409,974	766,688	54%	712,622	8%
Parking	6,797,520	3,453,888	51%	3,647,108	-5%
Airport Use Permits	62,371	81,533	131%	80,087	2%
Non-Airline Terminal Rent Fee	15,437,857	1,958,900	13%	1,172,942	67%
Rental Car - Overflow Parking	399,030	25,619	6%	6,257	309%
Advertising	440,000	419,693	95%	191,737	119%
On Airport Rental Car	12,303,124	6,843,218	56%	4,416,711	55%
Commercial Services Fees	1,189,000	510,315	43%	514,152	-1%
Ground Transportation Fees	1,277,000	644,616	50%	621,514	4%
Customs	303,598	161,797	53%	165,491	-2%
All Other Revenue	1,374,804	2,006,474	146%	2,235,159	-10%
Total Non-Airline Revenue	41,898,694	17,355,730	41%	14,197,924	22%
Total Operating Revenues	69,312,200	24,175,436	35%	20,801,492	16%

The Landing Fee Surcharge is no longer collected from the airlines; therefore is removed in FY25.

The Passenger Loading Bridge Fee and Baggage Handling System Fees are 60% of prior year actual budget, the rates were reassessed at the start of the FY25 and lowered to match operating costs.

The Parking decreased by 5% due to the 5% decrease in total passengers from July thru January 2025.

Non-Airline Terminal Rental Fee, we have new concessions, including Inmotion, Hey Josua, Las Casuelas and recently The Pink Door. We are expecting a revenue increase in the amount of money it will bring in from sales or services.

The Rental Car increasing their inventory during the holiday season.

For Advertising, the FUSE contract started in July 2024 with a higher revenue share

On Airport Rental Car for FY25 we are recording MAG, on FY24 only recorded 10% of revenue.

For Customs we have a decrease in inspections.

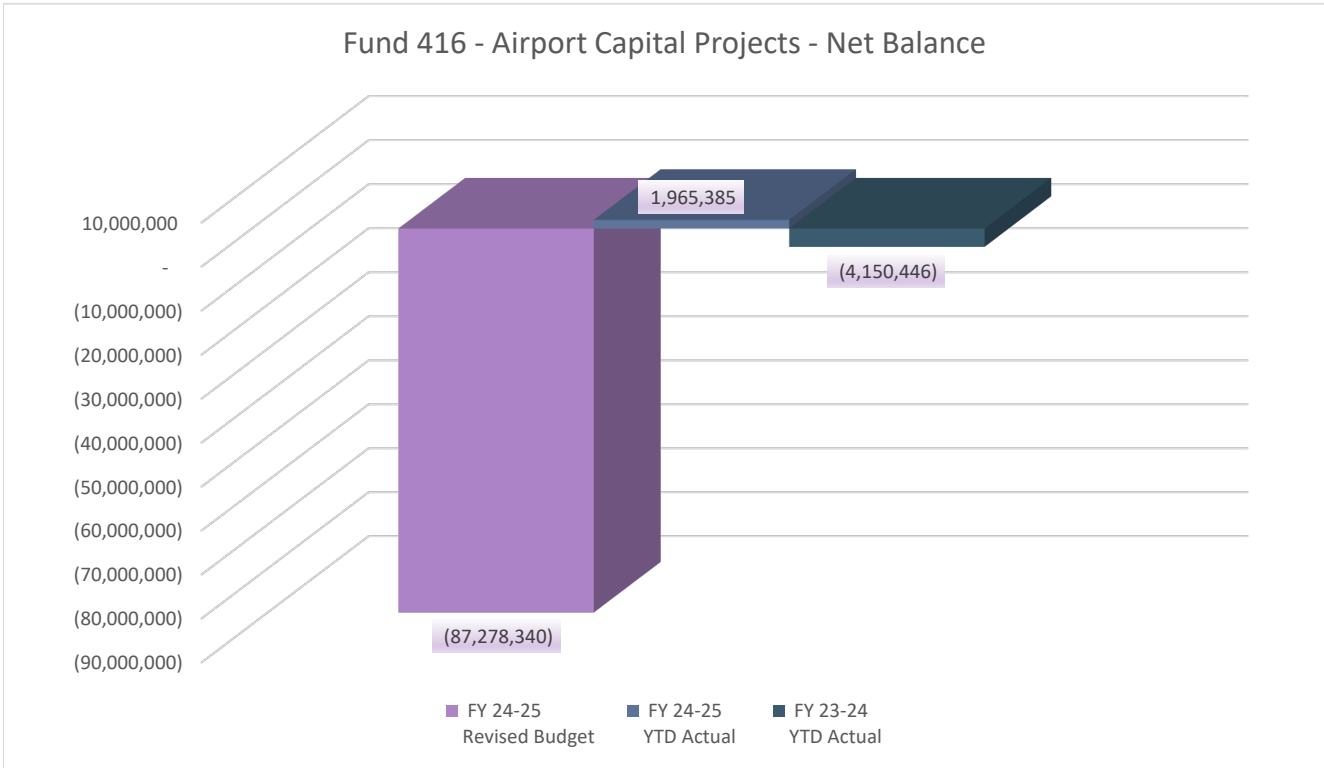
CITY OF PALM SPRINGS
PALM SPRINGS INTERNATIONAL AIRPORT
Financial Summary
Ending January 31, 2025

Fund 415 - Airport					
Operations & Maintenance	FY 24-25 Revised Budget	FY 24-25 YTD Actual	FY24-25 % Of Budget	FY 23-24 YTD Actual	FY 23-24 vs FY 24-25 % Change
Operating Expenditures					
Emergency Disaster	27,358	3,536	13%	-	0%
Airport Administration	9,495,884	3,677,356	39%	2,923,079	26%
Airport Information Technology	1,110,993	469,676	42%	234,214	101%
Airport Law Enforcement	3,219,986	1,962,404	61%	1,957,063	0%
Aviation Security	2,051,106	320,636	16%	115,227	178%
Airside Operations	6,280,093	3,040,134	48%	3,013,409	1%
Airport Rescue - Fire	5,076,634	2,768,125	55%	2,224,612	24%
Landside Operations	2,917,926	1,147,634	39%	950,864	21%
Grounds Maintenance	675,350	283,435	42%	234,601	21%
Terminal Building Operations	11,544,921	4,182,574	36%	2,391,760	75%
Passenger Boarding Bridges	120,000	12,483	10%	26,903	-54%
Baggage Handling System	952,230	230,235	24%	159,271	45%
Control Center Operations	4,047,776	2,828,576	70%	2,508,792	13%
U.S. Customs	317,301	155,870	49%	146,788	6%
Planning & Projects	707,498	94,939	13%	66,909	42%
PERS Cost Recovery	500,000	-	0%	-	0%
Budget Transfer Out	-	-	0%	-	0%
Total Operating Expenditures	49,045,057	21,177,613	43%	16,953,490	-25%
Surplus / (Deficit)	20,267,143	2,997,823	15%	3,848,003	-22%

For Airport Information Technology we have new positions and new IT equipment.
The Aviation Security payroll is recording thru Administration.
For Passenger Boarding Bridges, we will increase Materials and Supplies due to repairs and maintenance.

CITY OF PALM SPRINGS
PALM SPRINGS INTERNATIONAL AIRPORT
 Financial Summary
 Ending January 31, 2025

Fund 416 - Airport Capital Projects	FY 24-25 Revised Budget	FY 24-25 YTD Actual	FY24-25 % Of Budget	FY 23-24 YTD Actual	FY 23-24 vs FY 24-25 % Change
Operating Revenue	110,047,500	7,489,423	7%	1,038,790	621%
Operating Expenditures	197,325,840	5,524,039	3%	5,189,235	6%
Surplus / (Deficit)	(87,278,340)	1,965,385	-2%	(4,150,446)	-147%



Fund 416 is the Airport Capital Program

Revenues

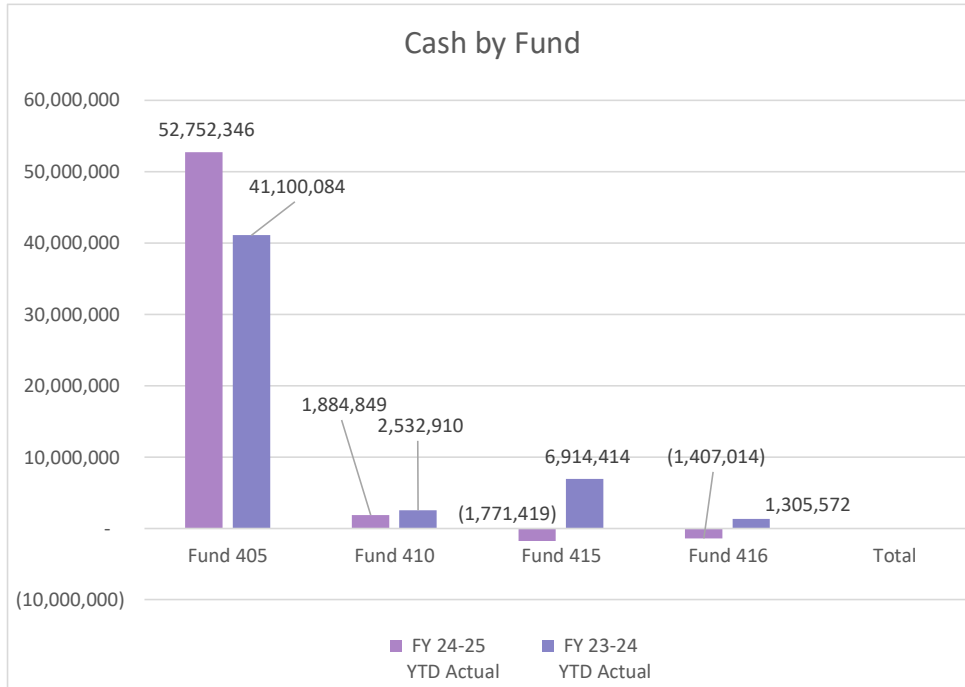
Airport Improvement Program (AIP) grants are offered to PSP to provide funding assistance for eligible capital projects that meet the criteria of the federal program. Additional funding is being distributed through AIP grant program by the Bipartisan Infrastructure Law (BIL). These grants have a 9.34% local share and the remaining 90.66% are reimbursed by the FAA. Revenues in excess of the Airport Operations & Maintenance are transferred to fund 416 to cover capital projects.

Expenditures

The airports Capital Improvement Program and Capital Outlay projects are shown on a separate sheet. Under the new the AULA, the airlines will be charged amortization for certain capital projects to help recover its portion of funds used for capital assets. A capital expenditure is any single item that costs \$300,000 or more with a useful life in excess of three years, including planning studies, environmental studies, and environmental mitigation measures.

CITY OF PALM SPRINGS
PALM SPRINGS INTERNATIONAL AIRPORT
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 Ending January 31, 2025

<u>Cash Summary</u>	FY 24-25 YTD Actual	FY 23-24 YTD Actual
Fund 405	52,752,346	41,100,084
Fund 410	1,884,849	2,532,910
Fund 415	(1,771,419)	6,914,414
Fund 416	(1,407,014)	1,305,572
Total		



**CITY OF PALM SPRINGS
PALM SPRINGS INTERNATIONAL AIRPORT**

Financial Summary
Ending January 31, 2025

NO. OF PROJECTS	PROJECT NAME	BUDGET FY 2022-2023	BUDGET FY 2023-2024	BUDGET FY 2024-2025	PRIOR EXPENSES	EXPENSES TO DATE	REMAINING	FUNDING SOURCE
						-		
1	AIRCRAFT RESCUE & FIREFIGHTING TRUCK		-	1,500,000	1,127,610	1,127,610	372,390	Airport
2	AIRFIELD 31L/13R REHABILITATION & AIRFIELD CONN	-	-	1,500,000	-	-	1,500,000	Airport / ACIP Grant
3	AIRFIELD W & A1 - (CONSTRUCT - PHASE 1) AIP68	-	-	6,500,000	-	-	6,500,000	Airport / ACIP / BIL-AIG Grant
4	AUTOMATED EXIT LANES	-	-	750,000	-	-	750,000	Airport
5	AUTOMATED VEHICLE IDENTIFICATION	-	-	-	276,384	276,384	23,616	Airport
6	BHS - TERMINAL BUILDING EXPANSION (CONSTRUCT)	-	-	25,000,000	-	-	25,000,000	PFC
7	CARPET REPLACEMENT - MAIN TERMINAL LOBBY ANC	-	400,000	-	-	-	400,000	Airport
8	COMMON USE	2,777,514	-	-	1,322,121	2,296,478	706,896	Airport
9	CONSOLIDATED RENTAL CAR FACILITY (DESIGN)	-	-	2,500,000	-	-	2,500,000	CFC
10	CONVEYANCE REPLACEMENT	-	-	4,700,000	-	-	4,700,000	Airport / BIL-ATP Grant
11	ECONOMY LOT (CONSTRUCT) - PHASE 1	-	-	3,000,000	-	30,677	2,969,323	Airport
12	ECONOMY LOT (CONSTRUCT) - PHASE 2	-	-	3,000,000	-	-	3,000,000	Airport
13	ELECTRIC VEHICLE (EV) CHARGERS	-	300,000	-	295,708	295,708	4,292	Airport/ACIP
14	FEDERAL INSPECTION STATION - (DESIGN) & NEW TEF	-	-	19,000,000	-	225,878	18,774,122	Airport / BIL - Entitlement Grant
15	GATE STRIPING	-	599,900	-	599,900	599,900	-	Airport
16	HOT SPOT STUDY	-	181,320	-	138,184	147,880	33,440	Airport/ACIP
17	HVAC INFRASTRUCTURE REPLACEMENT	-	-	2,000,000	-	6,209	1,993,791	Airport / BIL-ATP Grant
18	INBOUND BAGGAGE CLAIM	-	6,000,000	12,000,000	326,915	1,383,138	16,616,862	Airport/BIL-ATP Grant
19	LED RIBBON	-	-	-	-	1,851	(1,851)	Airport
20	LOT A (CONSTRUCT)	-	-	700,000	-	-	700,000	Airport
21	MAIN TERMINAL FAÇADE RESTORATION (DESIGN)	-	-	500,000	-	-	500,000	Airport
22	MASTER PLAN	-	2,275,816	-	680,937	1,261,998	1,013,818	Airport/ACIP
23	OUTBOUND BAGGAGE HANDLING SYSTEM	-	20,000,000	10,000,000	540,106	1,055,002	28,944,998	Airport/ACIP/PFC
24	PAINT STRIPING TRUCK	-	1,000,000	-	-	-	1,000,000	Airport
25	PARKING REVENUE SYSTEM	-	500,000	-	-	-	500,000	Airport
26	PAVEMENT MANAGEMENT PLAN (APMS)	-	340,000	-	-	99,943	240,057	Airport
27	PRIOR YEAR PROJECTS	-	-	-	-	-	29,205,802	
28	PROCURE LANDSIDE VEHICLES	-	210,000	-	-	153,125	56,875	Airport / VALE/ZEV Grant
29	PROCURE TWO ZERO EMISSIONS BUSES	-	-	2,000,000	-	-	2,000,000	Airport / VALE/ZEV Grant
30	PROPERTY ACQUISITION	-	8,800,000	-	-	-	8,800,000	CFC
31	PUBLIC PARKING PAVING	-	2,400,000	-	1,523	44,659	2,355,341	Airport
32	PUBLIC RESTROOMS	-	10,000,000	-	29,028	233,390	9,766,610	Airport/BIL-ATP Grant
33	REMAIN OVER NIGHT (RON) PARKING SPACES	-	-	4,000,000	-	-	4,000,000	Airport / ACIP Grant
34	SAFETY MANAGEMENT SYSTEMS CONSULTANT	-	200,000	-	-	111,301	88,699	Airport
35	SHADE AREA - PHASE 1	-	236,000	-	-	148,209	87,791	Airport / VGPS Grant
36	SOLID SEPARATOR	-	100,000	-	-	-	100,000	Airport
37	TAXIWAY REHABILITATION W & A1	-	571,158	-	354,046	484,838	86,320	Airport/ACIP
38	TSA RENOVATION	-	-	-	-	84,108	(84,108)	Airport
39	TELEHANDLER/FORKLIFT	-	150,000	-	-	373,469	(223,469)	Airport
40	VERBIAGE MESSAGE SIGNAGE - DIGITAL	-	800,000	-	-	-	800,000	Airport
41	WI-FI CONSULTANT (DESIGN)	-	150,000	-	-	-	150,000	Airport
42	WIFI WIRELESS EQUIPMENT	-	500,000	-	5,474	448,165	51,835	Airport
43	WILDLIFE HAZARD ASSESSEMENT	-	140,000	-	80,012	136,624	3,376	Airport/ACIP
44	TAXIWAY REHABILITATION W & A1 Construction	-	-	8312700	-	-	8,312,700	Airport/ACIP
	TOTAL	2,777,514	55,854,194	106,962,700	5,777,948	11,026,543	184,299,527	



City of Palm Springs

Department of Human Resources
 3111 East Tahquitz Canyon Way • Palm Springs, CA 92262
 Tel: 760-323-8215 • Fax: 760-322-8287 • TDD (760)864-9527

DATE: February 11, 2025
TO: Harry Barrett, Executive Director of Aviation
FROM: Paola Rafael, Human Resources Specialist
SUBJECT: Department of Aviation Recruitment Activity Report

MEMORANDUM

The following is a summary of recruitment activity for the Department of Aviation.

I. UNFILLED AND FILLED POSITIONS

Department of Aviation Unfilled and Filled Position Totals by Month		
	Unfilled	Filled
January 2025	15.5	92.0
February 2025	14.5	93.0

Department of Aviation Funded - Unfilled and Filled Position Totals by Month		
	Unfilled	Filled
January 2025	3.0	30.0
February 2025	3.0	30.0

Please refer to Attachment 1, for a complete list of unfilled and filled positions.

Unfilled positions:

- Airport Operations Aide (1.0) *
- Airport Operations Specialist II (2.0)
- Airport Safety Management Systems Manager*
- Airport Security Manager
- *Climate Action and Sustainability Specialist**
- Commercial Vehicle Operator (5.0)
- Custodian (2.5) *
- Deputy Director of Capital Development*
- *Emergency Management Program Specialist*
- *Learning and Leadership Program Manager*
- Maintenance Technician II

(*) Denotes recruitment is in progress.

(**) Denotes recruitment has been concluded and new hires are undergoing the pre-employment process.

II. ACTIVE RECRUITMENTS

POSITION TITLE	RECRUITMENT OPEN DATE
Airport Safety Management Systems Manager	01/22/2025
Climate Action and Sustainability Specialist	11/07/2024
Custodian	01/06/2025
Deputy Director of Capital Development (<i>via ADK Consulting & Executive Search</i>)	January 2025

III. VACANT POSITIONS BY CATEGORY

- **Senior Leadership (1.0)**
 - Deputy Director of Capital Development
- **Middle Management (3.0)**
 - Airport Safety Management Systems Manager
 - Airport Security Manager
 - Learning and Leadership Program Manager
- **Frontline (13.5)**
 - Airport Operations Aide (1.0)
 - Airport Operations Specialist II (2.0)
 - Climate Action and Sustainability Specialist
 - Commercial Vehicle Operator (5.0)
 - Custodian (2.5)
 - Emergency Management Program Specialist
 - Maintenance Technician II

IV. UPCOMING RECRUITMENTS

- Emergency Management Program Coordinator
- Maintenance Technician II
- Airport Security Manager
- Airport Operations Specialist II

Sincerely,

Paola Rafael

PAOLA RAFAEL
Human Resources Specialist

Attachment #1

CITY OF PALM SPRINGS Dept. of Aviation Funded Position Allocation & Vacancy Report FY2024-25

<i>Dept./Classification</i>	<i>Vacant</i>	<i>Filled</i>	<i>Allocated</i>
AVIATION			107.50
<i>Airport Administration</i>		<i>Section Total</i>	<i>17.00</i>
Executive Director PS International Airport	0.0	1.0	1.00
Assistant Airport Director	0.0	1.0	1.00
Airport Safety Management Systems Manager	1.0	0.0	1.00
Deputy Director of Capital Development	1.0	0.0	1.00
Aviation Planner	0.0	1.0	1.00
Innovation & Strategic Implementation Administrator	0.0	1.0	1.00
Project Manager	0.0	1.0	1.00
Executive Program Administrator	0.0	2.0	2.00
Executive Administrative Assistant	0.0	1.0	1.00
Deputy Director of Aviation - Marketing	0.0	1.0	1.00
Marketing & Communications Specialist	0.0	2.0	2.00
Airport Administration Manager	0.0	1.0	1.00
Administrative Specialist	0.0	1.0	1.00
Administrative Assistant	0.0	2.0	2.00
<i>Control Center Operations</i>		<i>Section Total</i>	<i>40.00</i>
Airport Operations Manager	0.0	2.0	2.00
Airport Security Supervisor	0.0	1.0	1.00
Airport Security Manager	1.0	0.0	1.00
Airport Operations Supervisor	0.0	4.0	4.00
Airport Operations Specialist II	2.0	3.0	5.00
Airport Operations Specialist I	0.0	15.0	15.00
Airport Operations Aide	1.0	11.0	12.00
<i>Terminal Operations</i>		<i>Section Total</i>	<i>50.50</i>
Maintenance Superintendent	0.0	1.0	1.00
Maintenance Supervisor	0.0	4.0	4.00
Maintenance Coordinator	0.0	2.0	2.00
Maintenance Electrician	0.0	2.0	2.00
Maintenance Electrician HVAC	0.0	2.0	2.00
Maintenance Technician, Senior	0.0	1.0	1.00
Maintenance Technician II	1.0	2.0	3.00
Maintenance Technician I	0.0	4.0	4.00
Maintenance Worker, Lead	0.0	2.0	2.00
Maintenance Worker I	0.0	8.0	8.00
Industrial Technician, Lead	0.0	1.0	1.00
Industrial Technician	0.0	4.0	4.00
Commercial Vehicle Operator	5.0	0.0	5.00
Custodian	2.5	9.0	11.50
	<i>Vacant</i>	<i>Filled</i>	<i>Allocated</i>

CITY OF PALM SPRINGS Dept. of Aviation Funded Position Allocation & Vacancy Report FY2024-25

<i>Dept./Classification</i>	<i>Vacant</i>	<i>Filled</i>	<i>Allocated</i>
Totals	14.5	93.0	107.50
ENGINEERING SERVICES			1.00
<i>Engineering Services</i>		<i>Section Total</i>	1.00
Civil Engineer, Senior (funded in Aviation)	0.00	1.00	1.00
FINANCE & TREASURY			1.00
<i>Accounting & Accounts Receivable</i>		<i>Section Total</i>	1.00
Accountant (funded in Aviation)	0.00	1.00	1.00
FIRE			13.00
<i>Fire Administration</i>		<i>Section Total</i>	1.00
Emergency Management Program Specialist (funded in Aviation)	1.0	0.0	1.00
<i>Airport Rescue Firefighting</i>		<i>Section Total</i>	12.00
Fire Captain	0.0	3.0	3.00
Fire Engineer (includes Paramedic classification)	0.0	9.0	9.00
HUMAN RESOURCES			2.00
<i>Human Resources</i>		<i>Section Total</i>	1.00
Human Resources Specialist (funded in Aviation)	0.0	1.0	1.00
<i>Worker's Compensation</i>		<i>Section Total</i>	1.00
Learning and Leadership Program Manager (funded in Aviation)	1.0	0.0	1.00
INFORMATION TECHNOLOGY			5.00
<i>Information Technology</i>		<i>Section Total</i>	5.00
Information Technology Network Engineer (Funded in Aviation)	0.0	1.0	1.00
Information Technology Technician (Funded in Aviation)	0.0	4.0	4.00
POLICE			10.00
<i>Airport Security</i>		<i>Section Total</i>	10.00
Police Officer (Aviation - TSA) (includes Senior & Master Officer classifications)	0.0	2.0	2.00
Police Officer (Aviation) (includes Senior & Master Officer classifications)	0.0	7.0	7.00
Police Sergeant (Aviation) (includes Sergeant II & III classifications)	0.0	1.0	1.00
SUSTAINABILITY			1.00
<i>Office of Sustainability</i>		<i>Section Total</i>	1.00
Climate Action and Sustainability Specialist (funded in Aviation)	1.00	0.00	1.00
Totals	17.5	123.0	140.50



A Department of the City of Palm Springs

Palm Springs International Airport
3400 E. Tahquitz Canyon Way, Suite 1
Palm Springs, CA 92262-6966

flypsp.com
T: (760) 318-3800

DATE: February 19, 2025
TO: Chairman Corcoran and Airport Commissioners
FROM: Harry Barrett, Jr., Executive Director of Aviation
SUBJECT: Executive Director Report

Emerging Developments

Airport Cooperative Research Program – Federal Inspection Station (FIS) Insights Workshop (New)

Background: The National Academies of Sciences in Washington D.C. hosted a two-day ACRP Insights Workshop to dialogue and areas of inquiry around the modernization of FIS and the future of air transport immigration processes. The goal of the insight event was to identify areas of technological, physical infrastructure, and regulatory improvements that can be piloted and developed in furtherance of facilitating international travel.

Report: PSP’s Executive Director was invited to participate in the insights workshop January 14-16. A wide cross-section of Subject Matter Experts from each sector of aviation industry participated, including the Future Boarders Coalition, airline representatives from the U.S.’s largest airlines, airport representatives from airports that currently have FIS arrival facilities or that are seeking to construct FIS facilities, Customs and Border Protection, Transportation Security Administration, and trade organizations. The workshop analyzed end-to-end passenger and baggage immigration processes to highlight constraints that limit international air service and promote unexplored opportunities. The workshop generated a range of areas of inquiry to follow up on including enhancement of Trusted Traveler Programs, the use of biometric and AI technology for vetting, regulatory overhaul, facility accessibility, spatial infrastructure needs, exception processes, and baggage reunification. There was an interest in finding ways to close the gaps between the different roles and missions of the Transportation Security Administration and the Customs and Border Protection Agency, as well as an interest in integrating airports and airlines into the process more. The discussions at the workshop provided a wealth of information that needs to be considered as PSP continues to pursue plans for the development of an FIS.

Master Plan Conceptual Development Plan Approval (New)

Background: On January 27th, the City Council voted 4 in favor (one excused) to approve the PSP Master Plan Conceptual Development Drawing. The approval included alternative #3 – hybrid Rental Car

facility option and airside development plans. The Council has previously approved the terminal development plan for the Airport, which included concourse expansion and the construction of an FIS.

Report: The approval of the conceptual development plan has allowed PSP's consultant Mead & Hunt to initiate the California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA) analysis. These analyses are expected to take up to 18 months to be completed. This Council approval also triggered the following:

- Start of planning for the transitional phasing of several inter-dependent projects related to taxi and Uber/Lyft, public and employee parking, and construction staging.
- Initiating a Project Definition Report and Basis of Design for the north rental car facility site and roadway improvements in order to quickly take the project to 100% design should the City determine that a Public-Private Partnership (P3) delivery method is desired. This also includes meetings with Signature Aviation and a transitional plan for the USO.
- The ability to further the planning of a Federal Inspection Station (temporary or permanent) to set the basis for a formal resource request to Customs and Border Protection.
- The ability to issue Request for Interest to develop under-utilized land which would generate revenues for the airport.

Airport Staff along with Aviatrix and Daley Strategies will continue to conduct routine outreach to the community and stakeholders for the duration of this process. The Airport is planning educational events for as soon as April.

ITEM 11.A - PAST CITY COUNCIL ACTIONS

Airport Commission Meeting of February 19, 2025

[City Council Meetings for January 23, 2024:](#)

SUBJECT:

APPROVE A RESOLUTION OF THE CITY OF PALM SPRINGS ADOPTING AN ART PROGRAM POLICY FOR THE PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve the adoption of an Art Program Policy for the Palm Springs International Airport.
2. Adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM SPRINGS, CALIFORNIA, ADOPTING AN ART PROGRAM POLICY FOR THE PALM SPRINGS INTERNATIONAL AIRPORT"
3. Authorize the City Manager or designee to execute all necessary documents.
4. Authorize the Executive Director of Aviation final approval for all artwork installations at the Palm Springs International Airport.

Attachments

[Item 1D](#)

SUBJECT:

APPROVAL OF PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E), AND AUTHORIZE TO BID THE AIRPORT BAGGAGE HANDLING SYSTEM IN-LINE SCREENING PROJECT, AIRPORT PROJECT PSP-04

RECOMMENDATION:

Approve the plans, specifications and estimate and authorize Staff to advertise and solicit bids for the Airport Baggage Handling System In-Line Screening Project, Airport Project PSP-04 ("the Project").

Attachments

[Item 1E](#)

SUBJECT:

APPROVAL OF PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E), AND AUTHORIZE TO BID THE AIRPORT BREACH GATE REPLACEMENT PROJECT, AIRPORT PROJECT PSP-02

RECOMMENDATION:

Approve the plans, specifications and estimate and authorize Staff to advertise and solicit bids for the Airport Breach Gate Replacement Project, Airport Project PSP-02 ("the Project").

Attachments

[Item 1F](#)

SUBJECT:

APPROVAL OF PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E), AND AUTHORIZE TO BID AIRPORT FLOOR REPLACEMENT PROJECT, AIRPORT PROJECT PSP-03

RECOMMENDATION:

Approve the plans, specifications and estimate and authorize Staff to advertise and solicit bids for the Airport Floor Replacement Project, Airport Project PSP-03 (“the Project”).

Attachments

[Item 1G](#)

SUBJECT:

APPROVE CONTRACT CHANGE ORDER NO. 2 WITH MATICH CORPORATION IN THE AMOUNT OF \$119,095.60 FOR THE AIRPORT TAXIWAY REHABILITATION, CITY PROJECT NO. 21-27

RECOMMENDATION:

1. Approve Contract Change Order No. 2 in the amount of \$119,095.60 to Agreement 24B209 with Matich Corporation for the Airport Taxiway Rehabilitation, City Project No. 21-27 (Project); and
2. Appropriate \$119,095.60 from the Airport Capital Improvement Project Fund 416 to Account 4168065-80000; and
3. Authorize the City Manager to execute all necessary documents.

Attachments

[Item 1H](#)

SUBJECT:

APPROVE CONTRACT SERVICES AGREEMENT NO. 24P404 WITH VETERANS HIGH RISK SECURITY SOLUTIONS, INC. FOR AVIATION WORKER’S SCREENING SERVICES FOR THE PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Contract Services Agreement No. 24P404 with Veterans High Risk Security Solutions, Inc. to provide aviation workers screening services for the Palm Springs International Airport in an amount not to exceed \$2,816,208 for the initial three-year term beginning January 27, 2025, through January 26, 2028, with two one-year extension options at the City’s sole discretion.
2. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1L](#)

SUBJECT:

APPROVE DISPLAY AGREEMENT NO. 25N010 PERMITTING THE PALM SPRINGS AIR MUSEUM, INC TO INSTALL AND MAINTAIN A WINGLET ART DISPLAY AT THE PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Display Agreement No. 25N010 permitting the Palm Springs Air Museum, Inc. to install and maintain a Winglet Art Display for a one-year term beginning on January 27, 2025 through January 26, 2026 at the Palm Springs International Airport.
2. Authorize the Executive Director of Aviation to approve the renewal of the agreement on an annual basis commencing on January 27, 2027, upon mutual agreement with the Palm Springs Air Museum.
3. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1N](#)

SUBJECT:

APPROVE CONTRACT SERVICES AGREEMENT NO. 24P394 WITH PSM SQUARED, INC. FOR A CUSTOMER EXPERIENCE PROGRAM FOR PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

1. Approve Contract Services Agreement No. 24P394 with PSM Squared, Inc. for a customer experience program for the Palm Springs International Airport in an amount not to exceed \$275,000 for the three-year term beginning January 27, 2025, through January 26, 2028.
2. Authorize the City Manager or designee to execute all necessary documents.

Attachments

[Item 1T](#)

SUBJECT:

APPROVAL OF THE AIRPORT MASTER PLAN CONCEPTUAL DEVELOPMENT PLAN FOR THE PALM SPRINGS INTERNATIONAL AIRPORT

RECOMMENDATION:

Approve the Airport Master Plan conceptual development plan for the Palm Springs International Airport including the associated terminal plan and onsite Rental Car Center (RCC) formerly referred to as the Consolidated Rental Car Facility (CONRAC). This action will allow the Airport to start the California Environmental Quality Act (CEQA) process.

Attachments

[Item 3B](#)

City Council Meetings for February 13, 2024:

SUBJECT:

**ACCEPTANCE OF RESIGNATION FROM THE HUMAN RIGHTS COMMISSION AND
APPOINTMENT TO THE AIRPORT COMMISSION**

RECOMMENDATION:

Appoint Dirk Voss to the Airport Commission effective immediately for a term ending January 21, 2027,
from the City of Desert Hot Springs.

Attachments

[Item 1D](#)

ITEM 11.B - FUTURE CITY COUNCIL ACTIONS

Airport Commission Meeting of February 19, 2025

February 27, 2025

- Aptaero (MIS Choice)
- Parking Rate Increase
- Leasing Policy
- Intellimodus
- Legal Counsel Services
- MobileMoney
- United Postal Service (UPS)
- Accelerator Lease (SacTec, Eco Green, & ALJ Enterprises)

March 12, 2025

- TNC Permit (Uber & Lyft)
- Industrial Waste Utilization, Inc. (Hazardous Waste)
- Maintenance Personnel Training Services

Palm Springs International Airport

MONTHLY PASSENGER ACTIVITY REPORT - 2025									
	Enplaned			Deplaned			Total Passengers		
	2025	2024	% Change	2025	2024	% Change	2025	2024	% Change
January	175,563	167,926	4.5%	179,223	168,852	6.1%	354,786	336,778	5.3%
February		186,052	-100.0%		196,544	-100.0%	-	382,596	-100.0%
March		238,473	-100.0%		234,499	-100.0%	-	472,972	-100.0%
April		202,219	-100.0%		180,068	-100.0%	-	382,287	-100.0%
May		127,314	-100.0%		119,176	-100.0%	-	246,490	-100.0%
June		68,656	-100.0%		62,983	-100.0%	-	131,639	-100.0%
July		56,556	-100.0%		56,149	-100.0%	-	112,705	-100.0%
August		58,673	-100.0%		59,410	-100.0%	-	118,083	-100.0%
September		69,900	-100.0%		72,788	-100.0%	-	142,688	-100.0%
October		123,263	-100.0%		135,389	-100.0%	-	258,652	-100.0%
November		151,801	-100.0%		155,718	-100.0%	-	307,519	-100.0%
December		163,851	-100.0%		174,654	-100.0%	-	338,505	-100.0%
Year to Date	175,563	1,614,684	-86.5%	179,223	1,616,230	-86.0%	354,786	3,230,914	-86.2%

Palm Springs International Airport

Best Month Comparison							
ENPLANEMENTS							
	2020	2021	2022	2023	2024	2025	Vs Best Mo
Jan	136,157	39,614	118,204	169,746	167,926	175,563	4.5%
Feb	156,909	57,530	142,206	184,973	186,052		-100.0%
Mar	113,166	107,577	202,993	223,314	238,473		-100.0%
Apr	5,811	111,376	185,946	200,753	202,219		-100.0%
May	10,751	92,820	123,736	129,695	127,314		-100.0%
Jun	14,827	66,885	73,861	71,635	68,656		-100.0%
Jul	17,231	65,869	68,071	63,647	56,556		-100.0%
Aug	18,389	58,793	65,368	59,309	58,673		-100.0%
Sep	23,087	65,682	79,599	73,813	69,900		-100.0%
Oct	41,597	108,923	120,659	126,702	123,263		-100.0%
Nov	52,874	135,677	160,129	162,180	151,801		-100.0%
Dec	41,517	136,897	159,846	158,245	163,851		-100.0%
TOTAL	632,316	1,047,643	1,500,618	1,624,012	1,614,684	175,563	
% Chg.	-50.89%	65.68%	43.24%	8.22%	-0.57%		
TOTAL PASSENGERS							
	2020	2021	2022	2023	2024	2025	Vs Best Mo
Jan	276,099	79,082	237,388	341,656	336,778	354,786	5.3%
Feb	320,906	120,657	292,336	373,850	382,596		-100.0%
Mar	198,850	214,477	403,883	450,146	472,972		-100.0%
Apr	10,082	215,777	358,115	379,353	382,287		-100.0%
May	19,154	174,535	233,239	246,186	246,490		-100.0%
Jun	28,748	129,872	142,524	138,461	131,639		-100.0%
Jul	33,776	129,463	133,664	124,336	112,705		-100.0%
Aug	36,482	117,952	129,952	119,256	118,083		-100.0%
Sep	47,915	136,666	162,834	151,561	142,688		-100.0%
Oct	88,777	225,991	247,457	259,808	258,652		-100.0%
Nov	108,043	271,944	319,237	327,470	307,519		-100.0%
Dec	83,262	276,527	321,215	325,242	338,505		-100.0%
TOTAL	1,252,094	2,092,943	2,981,844	3,237,325	3,230,914	354,786	
% Chg.	51.17%	67.16%	42.47%	8.57%			

Palm Springs International Airport

**ACTIVITY BY AIRLINE
JANUARY 2025**

AIRLINES	2025 Enplaned	2024 Enplaned	Enplaned % Change	2025 Deplaned	2024 Deplaned	Deplaned % Change	2025 Total	2024 Total	Total % Change	(E & D) Market Share
Air Canada	5,810	5,595	3.8%	5,629	5,267	6.9%	11439	10,862	5.3%	3.22%
Alaska	35,771	31,030	15.3%	37,135	30,481	21.8%	72906	61,511	18.5%	20.55%
American	24,595	23,536	4.5%	24,613	24,617	0.0%	49208	48,153	2.2%	13.87%
Avelo	1,644	2,498	-34.2%	1,728	2,486	-30.5%	3372	4,984	-32.3%	0.95%
Delta Air	17,076	16,245	5.1%	18,223	16,443	10.8%	35299	32,688	8.0%	9.95%
SkyWest (Delta Connection)	3,750	5,415	-30.7%	3,999	5,936	-32.6%	7749	11,351	-31.7%	2.18%
SkyWest (United Express)	10,978	8,416	30.4%	10,325	7,922	30.3%	21303	16,338	30.4%	6.00%
SkyWest (AA)	3,669	4,784	-23.3%	4,053	4,108	-1.3%	7722	8,892	-13.2%	2.18%
Southwest Air	23,605	29,154	-19.0%	23,078	28,435	-18.8%	46683	57,589	-18.9%	13.16%
United	22,093	22,093	0.0%	22,264	19,723	12.9%	44357	41,816	6.1%	12.50%
WestJet	17,599	16,592	6.1%	19,025	18,053	5.4%	36624	34,645	5.7%	10.32%
Allegiant Air	1,869	1,175	59.1%	1,854	1,151	61.1%	3723	2,326	60.1%	1.05%
Flair Air	-	-	#DIV/0!	-	-	#DIV/0!	0	-	#DIV/0!	0.00%
Frontier	2,611	-	#DIV/0!	2,194	-	#DIV/0!	4805	-	#DIV/0!	1.35%
Porter	989	-	#DIV/0!	1,074	-	#DIV/0!	2063	-	#DIV/0!	0.58%
MN Airlines (Sun Country)	3,504	3,439	1.9%	4,029	3,877	3.9%	7533	7,316	3.0%	2.12%
Charters	-	-	#DIV/0!	-	-	#DIV/0!	0	-	#DIV/0!	0.00%
TOTAL	175,563	169,972	3.3%	179,223	168,499	6.4%	354,786	338,471	4.8%	100.00%

Palm Springs International Airport

ENPLANED & DEPLANED PASSENGERS - FY 2024 2025													
ENPLANED PASSENGERS													
Airlines	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD
Air Canada	-	-	-	429	1,722	5,539	5,810						13,500
Alaska	10,396	10,382	10,857	24,171	33,957	33,427	35,771						158,961
American	10,690	13,027	15,109	21,444	23,050	24,052	24,595						131,967
Avelo Air	601	570	64	463	1,769	2,301	1,644						7,412
Delta Air	-	-	314	4,051	6,126	10,319	17,076						37,886
SkyWest (Delta Connection)	3,943	3,846	4,569	5,021	4,916	4,907	3,750						30,952
SkyWest (United Express)	8,196	7,060	5,639	6,680	10,770	9,695	10,978						59,018
SkyWest (American Air)	5,661	4,407	4,056	4,815	5,576	5,628	3,669						33,812
Southwest Air	14,158	12,399	13,589	20,730	24,115	22,219	23,605						130,815
United	-	3,872	10,878	19,131	15,699	20,324	22,093						91,997
WestJet	2,911	3,082	4,207	12,585	19,178	17,617	17,599						77,179
Allegiant Air	-	-	-	1,215	1,697	1,965	1,869						6,746
Flair	-	-	-	-	-	-	-						-
Frontier	-	-	-	-	-	1,398	2,611						4,009
Porter	-	-	-	-	-	692	989						1,681
MN Airlines (Sun Country)	-	28	618	2,528	3,226	3,768	3,504						13,672
Charters	-	-	-	-	-	-	-						-
TOTAL ENPLANED	56,556	58,673	69,900	123,263	151,801	163,851	175,563	-	-	-	-	-	799,607
DEPLANED PASSENGERS													
Airlines	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD
Air Canada	-	-	-	772	2,099	5,333	5,629						13,833
Alaska	10,629	10,965	11,618	28,302	35,086	34,665	37,135						168,400
American	10,441	13,014	16,659	22,997	21,318	24,361	24,613						133,403
Avelo Air	586	576	42	563	1,991	2,374	1,728						7,860
Delta Air	-	-	430	4,351	6,481	11,996	18,223						41,481
SkyWest (Delta Connection)	3,870	3,829	5,028	5,611	4,991	5,013	3,999						32,341
SkyWest (United Express)	8,097	7,148	5,668	6,874	11,022	10,273	10,325						59,407
SkyWest (American Air)	5,413	4,593	3,157	4,212	6,462	6,311	4,053						34,201
Southwest Air	14,150	12,252	13,669	22,180	25,889	24,167	23,078						135,385
United	-	3,947	10,878	19,131	15,822	23,036	22,264						95,078
WestJet	2,963	3,059	4,980	15,666	19,196	18,396	19,025						83,285
Allegiant Air	-	-	-	1,681	1,742	2,137	1,854						7,414
Flair	-	-	-	-	-	-	-						-
Frontier	-	-	-	-	-	1,430	2,194						3,624
Porter	-	-	-	-	-	1,008	1,074						2,082
MN Airlines (Sun Country)	-	27	659	3,049	3,619	4,154	4,029						15,537
Charters	-	-	-	-	-	-	-						-
TOTAL DEPLANED	56,149	59,410	72,788	135,389	155,718	174,654	179,223	-	-	-	-	-	833,331
TOTAL E & D	112,705	118,083	142,688	258,652	307,519	338,505	354,786	-	-	-	-	-	1,632,938

Palm Springs International Airport

PASSENGER ACTIVITY REPORT - FISCAL YEAR COMPARISON

	ENPLANED PASSENGERS						DEPLANED PASSENGERS						TOTAL PASSENGERS								
	FY '24-'25	% CHANGE	FY '23-'24	% CHANGE	FY '22-'23	% CHANGE	FY '21-'22	FY '24-'25	% CHANGE	FY '23-'24	% CHANGE	FY '22-'23	% CHANGE	FY '21-'22	FY '24-'25	% CHANGE	FY '23-'24	% CHANGE	FY '22-'23	% CHANGE	FY '21-'22
July	56,556	-11%	63,647	-6%	68,071	3%	65,869	56,149	-7%	60,689	-7%	65,593	3%	63,594	112,705	-9%	124,336	-7%	133,664	3%	129,463
August	58,673	-1%	59,309	-9%	65,368	11%	58,793	59,410	-1%	59,947	-7%	64,584	9%	59,159	118,083	-1%	119,256	-8%	129,952	10%	117,952
September	69,900	-5%	73,813	-7%	79,599	21%	65,682	72,788	-6%	77,748	-7%	83,235	17%	70,984	142,688	-6%	151,561	-7%	162,834	19%	136,666
October	123,263	-3%	126,702	5%	120,659	11%	108,923	135,389	2%	133,106	5%	126,798	8%	117,068	258,652	0%	259,808	5%	247,457	9%	225,991
November	151,801	-6%	162,180	1%	160,129	18%	135,677	155,718	-6%	165,290	4%	159,108	17%	136,267	307,519	-6%	327,470	3%	319,237	17%	271,944
December	163,851	4%	158,245	-1%	159,846	17%	136,897	174,654	5%	166,997	3%	161,369	16%	139,630	338,505	4%	325,242	1%	321,215	16%	276,527
January	175,563	5%	167,926	-1%	169,746	44%	118,204	179,223	6%	168,852	-2%	171,910	44%	119,184	354,786	5%	336,778	-1%	341,656	44%	237,388
February		-100%	186,052	1%	184,973	30%	142,206		-100%	196,544	4%	188,877	26%	150,130	-	-100%	382,596	2%	373,850	28%	292,336
March		-100%	238,473	7%	223,314	10%	202,993		-100%	234,499	3%	226,832	13%	200,890	-	-100%	472,972	5%	450,146	11%	403,883
April		-100%	202,219	1%	200,753	8%	185,946		-100%	180,068	1%	178,600	4%	172,169	-	-100%	382,287	1%	379,353	6%	358,115
May		-100%	127,314	-2%	129,695	5%	123,736		-100%	119,176	2%	116,491	6%	109,503	-	-100%	246,490	0%	246,186	6%	233,239
June		-100%	68,656	-4%	71,635	-3%	73,861		-100%	62,983	-6%	66,826	-3%	68,663	-	-100%	131,639	-5%	138,461	-3%	142,524
YTD	799,607	-51%	1,634,536	0%	1,633,788	15%	1,418,787	833,331	-49%	1,625,899	1%	1,610,223	14%	1,407,241	1,632,938	-50%	3,260,435	1%	3,244,011	15%	2,826,028

ITEM 13.A - FUTURE COMMITTEE MEETINGS

Airport Commission Meeting of February 19, 2025

Date	Time	Committee
02/19/2025	4:30 p.m.	Ad Hoc Design Review Committee
07/16/2025	5:00 p.m.	Noise Committee
TBD	TBD	Operations, Properties and Facilities Committee
TBD	TBD	Marketing and Business Development Committee
TBD	TBD	Budget and Finance Committee

AIRPORT COMMITTEES FY2023-24

REVISED 9-5-24

REPRESENTING	COMMISSIONERS	Marketing (7 Members)	Budget (9 Members)	Operations (9 Members)	Noise (5 Members)	Ad Hoc Design Review (6 Members)
Palm Springs	BANKS, Dave		Member			
Indian Wells	BERRIMAN, Robert			Member	Member	
Palm Springs	BURKE, Todd	Member			Member	Member
Palm Springs	CALDWELL, Daniel	Member		Member		
Palm Springs	CORCORAN, Kevin		Member			Chair
Coachella	DELGADO, Denise			Member		
Palm Springs	EBENSTEINER, Bryan	Member	Member			
Palm Springs	FELTMAN, David			Member		Member
Palm Springs	FONG, J Craig	Member			Chair	
Palm Springs	HEDRICK, Ken		Member			
La Quinta	KIEHL, Geoffrey		Member			
Palm Springs	MARTIN, Tracy		Chair			
Palm Springs	McDERMOTT, Sam	Chair			Member	
Riverside County	PARK, Margaret			Member		
Desert Hot Springs	PYE, Jan		Member	Member		
Cathedral City	SAMLASKA, Christian			Member		
Palm Desert	WISEMAN, Kevin	Member		Chair	Member	Member
Indio	WISE, Rick	Member	Member			Member
Rancho Mirage	YOUNG, Keith		Member	Member		Member