



AIRPORT COMMISSION

**MINUTES OF THE REGULAR MEETING OF THE AIRPORT COMMISSION OF
THE PALM SPRINGS INTERNATIONAL AIRPORT**

Wednesday, April 17, 2024 – 5:30 P.M.

1. CALL TO ORDER:

Vice Chair Corcoran called the Airport Commission meeting to order at 5:30 P.M. The meeting was held in-person and via videoconference.

Commissioner Young led the Pledge of Allegiance.

2. POSTING OF AGENDA: Posted on April 11, 2024.

3. ROLL CALL:

Commissioners Present:

Dave Banks (Palm Springs)	Tracy Martin (Palm Springs)
Robert Berriman (Indian Wells)	Tony Michaelis (Cathedral City)
Todd Burke (Palm Springs)	Margaret Park (Riverside County)
Daniel Caldwell (Palm Springs)	Jan Pye (Desert Hot Springs)
Kevin Corcoran (Palm Springs) - Vice Chair	Rick Wise (Indio)
Denise Delgado (Coachella)	Keith Young (Rancho Mirage)
J Craig Fong (Palm Springs)	
Kathleen Hughes (La Quinta)	

The following participated via teleconference: None

Commissioners Absent: Commissioners Feltman, Delgado, Suero, and Wiseman and Chairman Dada

Staff Present:

Harry Barrett, Jr., Airport Executive Director
 Jeremy Keating, Assistant Airport Director
 Daniel Meier, Deputy Director of Aviation, Marketing and Air Service
 Victoria Carpenter, Airport Administration Manager
 Christina Brown, Executive Program Administrator
 Paula Pak, Executive Administrative Assistant
 Tanya Perez, Administrative Specialist

Others Present:

Ryan Hayes, Mead & Hunt

4. ACCEPTANCE OF AGENDA:

ACTION: Accept the Agenda as presented. **Moved by Commissioner Park, seconded by Commissioner Hughes, and unanimously approved noting the absence of Commissioners Delgado, Feltman, Suero, and Wiseman and Chairman Dada.**

5. PUBLIC COMMENTS:

John Wilhelm reported he had filed several complaints concerning noise emanating from the Enterprise car wash facility and as of April 9th, the whistling noise generally does not occur. They did hear it briefly today, but it was likely an anomaly. He appreciated the Airport staff's work on this matter.

6. APPROVAL OF MINUTES:

ACTION: Approve the minutes of the Airport Commission Meeting of December 6, 2023. **Moved by Commissioner Park seconded by Commissioner Young and approved by the following roll call vote: 13 Yes; 1 Abstained; noting the absence of Commissioners Berriman, Delgado, Martin, Park, and Chairman Dada.**

7. INTRODUCTIONS AND PRESENTATIONS:

7.A Tanya Perez, Administrative Specialist

Ms. Perez introduced herself and provided a brief background.

8. DISCUSSION AND ACTION ITEMS:

8.A Car Rental Car Wash Facility Update

Assistant Airport Director Keating provided a brief update noting Enterprise was cooperative and they are now running the blowers all day long, which has reduced the whistling noise that was reported by adjacent residents.

Vice Chairman Corcoran noted the staff will continue to monitor the issue and thanked them for working so diligently with the neighbors.

8.B CONRAC Alternatives Update

Ryan Hayes, Mead & Hunt, noted the City Council provided direction to look at both on and off-site CONRACS. The recommendation is still to move forward with the CONRAC located at the Airport property. He provided detail on the pertinent development regulations, the size of the CONRAC, and various other requirements. The off-site

location was not recommended due to the costs for land acquisition and shuttles. The advantages for an on-site CONRAC were significant, including passengers not having to ride a shuttle bus and the ability to walk from the terminal building to the rental car facility.

Mr. Hayes reported Airport staff had requested consideration of use of the Airport property that would be available if the CONRAC were moved off-site. A drawing was displayed that featured the planned northern concourse which could then be double loaded with aircraft.

In response to a Commissioner inquiry, Mr. Hayes responded that the study assumptions included wash and maintenance facilities and return and rental car storage as an all-encompassing facility. Discussion ensued on the wash and maintenance facilities, parking for passengers, and architectural requirements, including the possibility of a multi-level structure, and impacts of the view from the tower of any multi-story building.

Mr. Barrett noted the project is in the conceptual planning stages and Gensler will be tasked with ensuring continuity of the facility in terms of sight lines. Acquisition of land is still a consideration, however, an update on that will be provided later.

Mr. Hayes noted that traffic impacts will be a consideration during the CEQA analysis. The options were all considered as a matter of due diligence. Mr. Barrett requested Commission approval for the full conceptual development plan for the Airport as a recommendation to the City Council. If approved by the City Council, it would be transmitted to the FAA as the Airport's plan for the next twenty years.

ACTION: Recommend the approval of the Master Plan Airside and Landside Conceptual Development Plan to the City Council. **Moved by Commissioner Berriman, seconded by Commissioner Burke and unanimously approved noting the absence of Commissioners Berriman, Delgado, Martin, Park, and Chairman Dada.**

8.C Strategic Business Plan – Notice to Proceed to InterVISTA

Airport Executive Director Barrett reported the consultant, InterVISTA, is working on a Federal Inspection Service (FIS) study and developing a project plan to phase projects in over the next twenty years to guide all financial efforts and resources. The intent is also to seek Commission input at the appropriate juncture. Quarterly updates will continue to be provided to the Commission along the way.

8.D Relocating Existing Art

Airport Administration Manager Carpenter noted this is a follow up item from the March 20, 2024 meeting. The Airport has been working with Public Arts Commission Chairman Gary Armstrong to identify a successful plan of relocating and grouping some existing art pieces. She reported that there is more passenger engagement with the art pieces when they are placed next to each other rather than throughout the Airport.

Public Arts Commission Chairman Armstrong also reported that placing art pieces together was very successful in other locations throughout Palm Springs, making them very interactive and providing opportunities for photos and sharing on social media sites. He also stated the proposed art pieces at the Airport would be lit at night. He provided detail on the timing and noted the City Council must approve funding for the installation and other related costs.

ACTION: Recommend the approval of the conceptual plan for the art relocation to the City Council. **Moved by Commissioner Burke seconded by Commissioner Fong and unanimously approved noting the absence of Commissioners Berriman, Delgado, Martin, Park, and Chair Dada.**

8.E Marketing & Business Development Committee Update

Committee Chairman Burke provided a brief update on the recent Committee meeting. Items reviewed at the meeting were wayfinding signage during construction, new trade and barter advertising agreements with the Palm Springs Film Festival, update on the concourse activation, and the top four categories reported by Airport users in a recent survey as related to customer experience and development of a related program

8.F Marketing and Air Service Update

Committee Chairman Burke provided the March 2024 Marketing and Air Service Update. Items reviewed included reports of record months for February and March for passengers.

8.G Ad Hoc Design Review Committee Update

Airport Administration Manager Carpenter reported the Committee conducted a significant review of Paradies concession menus and changes were made to reflect the bartender service at Cactus to Clouds. Significant discussion ensued at the Committee level including input to reflect Palm Springs in various menu names, including healthy alternatives and choices. There was also input provided on inconsistencies in pricing of the same items at different restaurants as well as providing mocktails for those who do not drink alcohol and want a similar type of cocktail experience.

8.H Concessions Update

Assistant Airport Director Keating referred to the concessions schedule that was provided in the agenda packet and provided a brief summary. He briefly detailed the construction scheduling as related to Half Moon Empanadas.

8.I Financial Summary Update

Airport Administration Manager Carpenter briefly mentioned there were a few typographical errors in the agenda packet related to Fund 415. The deficit reported is

completely normal, as the end of year transfers to the capital fund account from Fund 415 account will resolve that matter.

8.J Projects and Capital Improvement Program Update

Airport Executive Director Barrett referred to his written update in the agenda packet and provided a brief update that the Wi-Fi is getting close to working in the two concourses.

9. EXECUTIVE DIRECTOR REPORT:

Airport Executive Director Barrett reported the plan is to continue working with the Operations Committee on the parking mechanisms. Mr. Barrett also reported on his work on legislative issues, including with the FAA reauthorization bill, as well as budgetary items related to TSA funding. He also mentioned Airport staff is following up on reports of unhoused individuals on the Airport grounds. He noted the individuals are generally non-confrontational and cooperative.

10. COMMISSIONERS REQUESTS AND REPORTS:

11. REPORT OF COUNCIL ACTIONS:

- 11.A Past City Council Actions
- 11.B Future City Council Actions

12. RECEIVE AND FILE:

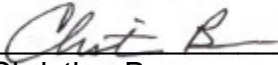
- 12.A Airline Activity Report February 2024
- 12.B Airline Activity Report Fiscal Year Comparison

13. COMMITTEES:

- 13.A Future Committee Meetings
- 13.B Committee's Roster

ADJOURNMENT:

The Airport Commission adjourned at 6:39 P.M. to a Regular Meeting on May 15, 2024, at 5:30 P.M.



Christina Brown
Executive Program Administrator

APPROVED BY AIRPORT COMMISSION: 9/18/24